

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY  
10TH NOVEMBER, 2015 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL,  
EDLINGTON**

**Present:** Councillors Georgina Mullis (Chairman), Frank Arrowsmith, Don Astbury, Joan Briggs, Bob Johnson, Jim Mourning, Ray Mullis and Maureen Patterson.

**Also in Attendance:** Simon Oldham (Clerk), Jane Stimpson (DMBC) for agenda item 7 and Ward Councillors Elsie Butler and Phil Cole, Pat Hagan (DMBC) for agenda items 7& 8. No members of the public in attendance.

**2015.15 To receive and consider apologies for absence.**

Councillor Alan Cross.

**2015.16 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.**

There were no declarations of interest.

**2015.17 To identify items for which the press and public may be excluded (if any).**

None proposed.

**2015.18 To confirm the minutes of the meeting held on 13<sup>th</sup> October, 2015 as a true and accurate record.**

**RESOLVED** to approve the minutes as a correct record.

**2015.19 To consider motions for the variation to the order of business (if any).**

There were no motions to vary the order of business.

**2015.20 Developing a Neighbourhood Plan – Presentation from Jane Stimpson, DMBC.**

**RESOLVED** to note and thank Jane Stimpson for her presentation on the statutory Neighbourhood Planning process including an explanation on designation of the neighbourhood area, plan preparation & consultation requirements, submission of a plan and independent examination, the referendum requirements and DMBC's duty to support Town and Parish Councils who had expressed a desire to produce a plan following publication and acceptance of the designated area.

**2015.21 Developing an action plan to address various eyesores in Edlington – Attendance of Ward Cllrs Elsie Butler, Phil Cole and Pat Hagan, DMBC Neighbourhood Team.**

**RESOLVED** that following discussions on developing a robust action plan to tackle a number of eyesores in Edlington, to note the following outcomes in respect of the listed sites below:-

Barnburgh House – that discussions were underway with a Housing Association who were conducting a feasibility study regarding use of the site for persons with disabilities after a demolition and re-build scheme. The outcome of the feasibility study was expected early in the new year

Former toilet block- Edlington Lane – DMBC Asset Team were looking to dispose although it was noted that a restrictive covenant was in existence specifying use as public toilet provision only. The Town Council would only be interested if the covenant were removed and could consider the scope for usage as a storage facility. Pat Hagan undertook to liaise with DMBC colleagues to attempt to secure removal of the covenant.

2 Main Avenue, Edlington (fire damaged property), The Ridings, Broomhouse Lane and the Old Cinema on Edlington Lane – to note that each of these were in private ownership and each had multiple/complex issues associated with them. It was agreed that the only practicable action to tidy these eyesores was for robust enforcement action to be carried through by DMBC (both planning and environmental which were now coordinated via single enforcement unit) and Pat Hagan undertook to speak with his opposite number within Enforcement and arrange a site visit to come out on site and agree to meet with Town Council representatives to develop and agree robust measures to tidy up these areas and be strictly applied through effective management of enforcement action. The Town Council to be fully informed of the actions taken as this was progressed in view of previous promises of enforcement activity which were never robustly followed through. In addition, to note that the Ward Cllrs had also offered to meet Enforcement Officers to re-inforce the importance of this activity being strictly monitored and all enforcement powers applied.

Land surrounding Martinwells Centre/Asda/Swallowdale Court – re the debris and fly tipping suffered at this location, to note that a contractual commitment was in place for a rent to buy scheme build to commence in January 2016. In the meantime, robust enforcement action should be applied to keep the area tidy.

DMBC Flower beds/plots planted Summer 2015 – to note that these were planted up in August and had been left unattended since, now simply a bed of weeds which needed to be addressed.

(Councillor Bob Johnson left the meeting at this point).

**2015.22 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**

No members of the public present.

**2015.23 To receive information on the following ongoing issues and decide further action where necessary.**

(a) KICKS Project – progress update following representations made at last meeting  
**RESOLVED** (1) to note the e-mail updates received from Mr Britton (the complainant) and Marie Hepburn (Kicks) further to their attendance and representations at the last meeting and (2) to note the oral update from Pat Hagan who advised that he had attended the session on 16<sup>th</sup> October, which he viewed to be quite orderly although Mr Britton disagreed with his assessment of the situation. In addition, to note that Victoria Primary School were now more amenable to allowing access to the sessions via the Main School gates which it was perceived would greatly alleviate the situation and previous concerns raised.

(b) Preparations for locating Christmas Trees & Lights

**RESOLVED** (1) to support a donation to ECO for £50 towards the lighting of the Christmas illumination display in the trees at the Miners Memorial garden and a similar amount retrospectively as re-imburement for last years power supply; (2) to note that additional extension cabling and lights had been procured to extend the display this year in the Memorial garden as the focal point of the Councils illumination; (3) authority be given for the Clerk to purchase 50, 4-5 foot Christmas trees from Plevy's at £8.75 each and to make the necessary arrangements with the business community (Mr Parkin) to coordinate display above shop frontages in the local business community and in the event of any alternative arrangements needing to be put in place, for authority to do so in conjunction with the Mayor.

**2015.24 Planning – To consider any planning application consultations.**

None received.

**2015.25 Report of the Clerk – To receive updates and consider matters in respect of:**

(a) Burial ground – updated Cemetery/Grave Plan

**RESOLVED** to note the revised Cemetery/Grave Plan and the Clerk be requested to meet with Cllr Astbury and the Cemetery Superintendent to iron out any further perceived anomalies on the drawing.

(b) Allotments – Update on demolition of former pig sty on Group 4 Allotment and additional correspondence from Allotment Secretary

**RESOLVED** (1) to note the arrangements made by the Clerk and costs incurred in respect of demolition and clearance of the former pig sty and the subsequent correspondence received from the Secretary of Group 4 Allotments and (2) that no further costs be incurred on site with demolition of the adjoining plot/shed and the Allotment Secretary be advised of the Councils consent for the Allotment Committee to arrange for the demolition and clearance of the additional building plot at its own expense, in view of the precedent and significant cost that had now arisen.

(c) Community Centre – **RESOLVED** to note the reporting by the Clerk of an additional weekly two hour booking on a Tuesday evening by the Slimming Club which would commence on 1<sup>st</sup> December, 2015 and in addition the reduction in the Friday TARA Bingo session from two hours to one, with immediate effect in light of dwindling numbers.

(d) Recreation Ground/Miners Memorial Garden – update on ownership of land/erection of signs adjacent boundary of Memorial Garden re restriction of limited parking placed by adjacent business owner

**RESOLVED** (1) to note the reply from DMBC Highways although further clarification be sought as to ownership and in addition, the Clerk be authorised to conduct a further Land Registry search on behalf of the Town Council and (2) enquiries be made with DMBC Public Rights of Way Team to enquire about a perceived right of way thoroughfare through this land.

(e) Improvement Projects & Events

i) Armistice Day arrangements tomorrow; **RESOLVED** to note the order of service tabled at the meeting and the preparations that were in hand

ii) Christmas Dinner 9/12/15 & Carol Concert 14/12/15 arrangements; **RESOLVED** to accept the offer of the individual to undertake singing at the Christmas party and that arrangements were in hand by Cllr Patterson who was preparing the prizes for the party and in respect of the Carol concert, that the Mayor would ask St John's Choir if they were available and would be coordinating the refreshments and it be noted that the Co-op Funeral Service had agreed to print some new hymn sheets

iii) Website development - approval/comments on the draft site; **RESOLVED** (1) to note and support the draft website prepared by the Clerk which was now live and (2) to revise the Miners Memorial Garden page with new content to be supplied by Cllr Arrowsmith and to replace the Pit wheel shown on the site with a suitable photograph also to be supplied of the Miners Garden.

**2015.26 Matters requested by Councillors.**

(a) Traffic, parking and associated issues – Main Road, Edlington and re-opening of Cross Street

**RESOLVED** that the Clerk request DMBC Traffic Management Officers to attend a site visit in Edlington with Members of the Council to discuss the scope to address a variety of issues relating to traffic flow difficulties in the village.

(b) Employees pension schemes, Staging date and SY Pension fund financial position for Edlington TC

**RESOLVED** to note that the Councils staging date was 1/7/16 and that the Clerk had registered with the Pensions Regulator for regular updates with regard to fulfilling the Council's statutory responsibilities in preparing for this, the details for which were in hand.

(c) Preparations/scheduling of informal Focus Group meeting - Wednesday 18th November, commencing at 9.30am in the Grainger Centre to determine Council priorities going forward over the next few months

**RESOLVED** to note the scheduling of this session next Wednesday morning in the Grainger Centre commencing at 9.30am.

### 2015.27 Financial matters

(a) To approve the following accounts for payment & Clerk's attendance at YLCA Training – Accounts & Finance 27/11/15

**RESOLVED** that approval be given to the following orders for payment and the Clerk's attendance at this training event;

1. Wages							7599.65
2. SYPA							2150.85
3. Imprest							400
4. Festive Lights - Ext leads & extra lights							123.92
5. Allsopps CTF LTD - Wooden crosses, Cemetery							885.24
6. Staples -Stationery							104.41
7. Middleton Skip Hire - Gp4 Allotment demolition							870
8. Mrs J.Hepworth -Internal audit of accounts							85
9. Mr P.Katanic - Farmstar rat poison							56.7
10. DMBC -Grounds Mtnce 22.6.15 - 13.9.15							287.69
11. CRB Drawing Services Ltd re Cemetery Plan							2310
12. Farmstar Ltd - Rat Poison							56.7
13. Total Gas&Power -Electric Rec 4/10/15 - 1/11/15 DD							90.15
14. Total Gas&Power - Gas Comm Centre 31/7/15 - 31/10/15 DD							402.19
15. NPD Contractors - GP 4 Allotment shed demolition							720
16. YLCA –Clerk attendance at Accounts & Finance Training							115

(b) Budgetary Control report for quarter ending 30/9/15 and Internal Auditor's report  
**RESOLVED** to note the budgetary control report for the second quarter ending 30/9/15 and the Internal Auditor's half yearly report which raised no significant concern's.

(c) To consider whether to award a Christmas bonus to Council staff  
**RESOLVED** to award a Christmas bonus to all staff commensurate at the level previously granted last year.

### 2015.28 Correspondence/information items.

**RESOLVED** to note the following items:-

1	S.Yorks Police & Crime Commissioner	October Newsletter Issue 2
2	YLCA	ROSPA Play Equipment Safety Training 6/11/15
3	YLCA	Smaller Authorities Transparency Fund Application Process
4	Hubbub	Fuel Poverty Event led by Caroline Flint MP 6/11/15

5	ECO	Donation request for Christmas lighting display in Miners Memorial Garden
6	YLCA	Training – Accounts & Finance, Wakefield Friday 27/11/15
7	Business Doncaster	E-Bulletin October 2015

**2015.29 To notify the Clerk of matters for inclusion on the agenda of the next meeting**  
**RESOLVED** to note that no specific items were identified for discussion at the next meeting but the January 2016 meeting include an item to discuss arrangements and a way forward in planning for Remembrance Sunday and re-engaging the Royal British Legion to re-instate the parade from their premises to the Cenotaph.

**2015.30 Date of next meeting – Tuesday 8<sup>th</sup> December, 2015 at 6.30pm**  
The meeting closed at 9.25pm