

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 8<sup>th</sup>  
DECEMBER, 2015 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL,  
EDLINGTON**

**Present:** Councillors Georgina Mullis (Chairman), Frank Arrowsmith, Don Astbury, Joan Briggs, Alan Cross, Bob Johnson, Jim Mourning, Ray Mullis and Maureen Patterson.

**Also in Attendance:** Simon Oldham (Clerk).

**2015.31 To receive and consider apologies for absence.**

None.

**2015.32 To consider motions for the variation to the order of business (if any).**

There were no motions to vary the order of business.

**2015.33 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.**

There were no declarations of interest.

**2015.34 To identify items for which the press and public may be excluded (if any).**

None proposed.

**2015.35 To confirm the minutes of the meeting held on 10<sup>th</sup> November, 2015 as a true and accurate record.**

**RESOLVED** to approve the minutes as a correct record.

**2015.36 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**

No members of the public present.

**2015.37 To receive information on the following ongoing issues and decide further action where necessary.**

(a) Traffic, parking and associated issues – Update re Site Visit with DMBC held on 2nd December

**RESOLVED** to note the outcome of the site visit with the DMBC Highway's Officer held last week which the Council found to be highly unsatisfactory and dismissive and in light of this, the Clerk be requested to approach Nigel Raven at DMBC to request that further considerations be given to potential measures that could alleviate some of the following concerns:-

1. Re-opening of Cross Street - a desire to have one way traffic flow system off Edlington Lane with a vehicle weight restriction imposed.
2. Edlington Lane junction with Broomhouse Lane - a widened junction to allow for better traffic flow especially re heavy vehicles turning off Edlington Lane and renewed white line road markings which were worn and not easily visible.
3. Public Highway(privately maintained) off Edlington Lane adjacent Miners Memorial Garden (Yorkshire Main Community Centre) - very poor visibility when accessing from this road on to Edlington Lane and the blind bend when looking to the right and this being addressed by display of a sign "Warning - hidden entrance". Note, The Council would also like to establish precisely who owns the tarmacked area where the limited parking signs have been erected adjacent the Memorial Garden and where the double yellow lines have been renewed by DMBC (which are allegedly only "advisory").
4. Additional Bollards being placed out - The Council would like to see an extension of the existing bollards on the left hand side past the Broomhouse Lane junction, extending up to

Tait Avenue and being placed out on the other side of the road from Hillside Drive up to the Pleasance. These measures would help protect the grass verges.

5. A desire to see double white lines further up Edlington Lane, when approaching Old Edlington especially on the brow of the hill to prevent overtaking in this area with the limited visibility that exists.

6. An additional point not previously discussed but requiring consideration was the Edlington part of Lords Hill Lane where heavy traffic going up and down it, was starting to cause damage to the bridge requiring consideration of the introduction of a weight limit restriction..

#### **2015.38 Planning – To consider any planning application consultations.**

None received.

#### **2015.39 Report of the Clerk – To receive updates and consider matters in respect of:**

(a) Summary of Focus Group Meeting 18th November 2015 – Outcomes re Council priorities going forward

**RESOLVED** (1) to note the summary report of the Focus Group meeting prepared by the Clerk;

(2) to formally resolve to commence the process of embarking on the preparation of a Neighbourhood Plan for Edlington, by i) holding a Project Planning meeting with advice from Jane Stimpson (DMBC Planning) on Tuesday 15<sup>th</sup> December, 2015 at 1.30pm, ii) establishing a Steering Group to coordinate its preparation to comprise 2 Town Councillors, a combined representative from the local Schools, an Edlington Business Forum representative and one representative from a manufacturing business in the Town (drawn from either Polypipe, Wavin or Danum Windows), iii) to note the estimated cost to the Town Council in preparing a plan was likely to be in the region of around £20k and a sum be earmarked from reserves for this purpose although this could potentially be reduced by successful Grant funding bids to the “My Community” pot of £8k and a further £6k available in areas of high deprivation;

(3) for the Town Council to take over responsibility from DMBC for the grass cutting and strimming of the Edlington recreation ground from 1/4/16 and DMBC Street Scene be notified accordingly;

(4) a meeting be scheduled with DMBC Street Scene Manager for Councillors to discuss the current SLA in respect of flower bed planting/maintenance programme in Edlington and to discuss the scope of arrangements going forward from 1/4/16;

(5) the potential for i) clearance of woodland area at rear of Group 5 allotment and transformation into a recreational open space amenity area and ii) the lowering of the bank at the front of Hill Top allotment along Edlington Lane, form part of considerations that may be included within the Neighbourhood Plan;

(6) Gala preparations for 2016 to be coordinated by the existing Working Group, joined by two additional Town Councillors and the Clerk to provide the administrative support and act as a conduit/contact point for organisations and groups that participate in the event and

(7) to establish the following non decision making Working Groups and memberships on terms of reference as set out in the Clerk’s summary report, to support Council functions going forward:-

Neighbourhood Plan Steering Group – Cllrs Georgina Mullis and Bob Johnson

Gala – Cllrs Maureen Patterson and Jim Mourning

Finance – Cllrs Bob Johnson and Ray Mullis

Allotments – Cllrs Maureen Patterson, Joan Briggs, Jim Mourning and Alan Cross

Cemetery – Cllrs Maureen Patterson, Joan Briggs and Frank Arrowsmith

Activities – Cllrs Georgina Mullis, Frank Arrowsmith, Maureen Patterson and Don Astbury

(b) updated Cemetery/Grave Plan

**RESOLVED** to note that the Clerk had met with Councillor Astbury and the Cemetery Superintendent and all remaining queries regarding the layout of the updated plan had now been resolved.

(c) Allotments – Nothing to report.

(d) Community Centre – Request from Slimming Club booking to place an advertisement banner on the outside fence fronting Broomhouse Lane  
**RESOLVED** to accept the request.

(e) Recreation Ground/Miners Memorial Garden – i) update on ownership of land/erection of signs adjacent boundary of Memorial Garden re restriction of limited parking placed by adjacent business owner

**RESOLVED** (1) to note the information on ownership drawn from the Land Registry search and that this would be clarified further with DMBC as reported under minute 2015.37 above and (2) the Town Council's consent as landowner be given to YMHT sourcing and planting free hedgerow saplings supplied by the Woodlands Trust for planting around the eastern and southern boundaries of the garden.

ii) Play Equipment repairs – to consider quote from DMBC

**RESOLVED** that approval be given to the repair work set out in the DMBC quotation with the exception of the self - closing gates to which further alternative options to be considered/progressed.

(f) Improvement Projects & Events

i) Christmas Dinner 9/12/15 & Carol Concert 14/12/15 arrangements

**RESOLVED** to note the arrangements in place for the Christmas party/dinner tomorrow and a letter of thanks be sent to the Edlington Co-op Funeral Service for their kind donation of hymn sheets, candles and holders for next week's Christmas carol concert.

ii) Website and Publicity

**RESOLVED** to note the current website content and current publicity therein.

(g) To receive an update on preparations for auto-enrolment under Workplace pension regulations

**RESOLVED** (1) to note the correspondence from the Pensions Regulator advising of the requirement for the Council to choose a qualifying scheme ahead of the Staging Date on 1/7/16 and (2) in light of the Council's preliminary desire to nominate a cheaper scheme to the LGPS such as National Employment Savings Trust (NEST) and in light of current contractual commitments of contributions to the SYPA Scheme for some employees and the complexities relating to other employees and the categories into which they fall under the auto enrolment guidance, that the Clerk be authorised to obtain external independent advice from DCK Beavers Limited on the implications for the Council and its staff should the Council resolve to proceed with NEST as its default auto enrolment scheme.

#### **2015.40 Matters requested by Councillors.**

(a) State of bus shelter outside The Pleasance and to consider a request to DMBC for provision of a litter bin

**RESOLVED** that the Clerk be requested to ask DMBC to place out a litter bin outside the bus shelter at The Pleasance and arrange for routine emptying.

(b) Improving the quality of Grass Verges when entering the village from Old Edlington

**RESOLVED** to note that this matter had previously been addressed and would be resolved if the proposal under minute number 2015.37(4) were actioned by DMBC Highways.

#### **2015.41 Financial matters**

(a) To note & receive schedule of payments made

**RESOLVED** to note the following schedule of payments made in December;

Orders for payment:-						£
1. Wages						7955.7
2. SYPA						2229.6
3. Imprest						400
4. 1&1 Internet hosting monthly fee						8.39
5. DMBC - Parish election fee May 2015						135.69
6. Yorkshire Water - Rec						6.86
7. BT Phone charges 18/8/15 - 4/11/15						57.36
8. Farmstar Ltd - repair to mower						131.4
9. Festive Lights Ltd - LED fairy lights						99.6
10. Festive Lights Ltd - power supply packs						111.6
11. Farmstar Ltd -rat poison						63
12. BT -Broadband & Phone charges Nov by DD						97.88
13. Pleveys & Sons Ltd - Xmas Trees						537
14. Total Gas & Power - Electricity Rec 2/11/15-1/12/ 15 by DD						19.69
15. Local Council's Update - Subscription Renewal						75

(b) To consider whether to award a S137 Grant to each of the Edlington Churches  
**RESOLVED** to award a sum of £100.00 to each of the following:-  
 Old Edlington Tenants & Residents, The Legacy Church, St John's, St Mary's, The Greek Orthodox Church and the Spiritualist Church. The Churches be requested to advise in due course how the monies have been utilised and who had benefited.

**2015.42 Correspondence/information items.**

**RESOLVED** (1) to note the following items:-

1	St Thomas Wharton CC	Pastoral Mentor enquiry re supply of a bench for Memory Garden
2	South Yorkshire Police	Changes to PACT Meetings
3	DMBC	Christmas Waste Collection Schedule
4	Holme Hall Quarry	Minutes of Community Liaison Meeting 20 <sup>th</sup> October and revisions to Constitution
5	SYPA	Year End Returns & Associated Routines
6	YLCA	White Rose Update – November 2015

(2) in relation to item 1, approval be given to accept the offer of a granite bench from Edlington Co-op Funeral Care Community Fund and for its donation to STWCC Pastoral Mentor for utilisation within their Memory Garden.

(3) in relation to item 2, this information be publicised on the Council website and South Yorkshire Police be asked to proactively confirm the dates and times of all future meetings in Doncaster West area for Members awareness and to publicise for the local community.

**2015.43 To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**RESOLVED** to include (1) an item to discuss arrangements and a way forward in planning for Remembrance Sunday and re-engaging the Royal British Legion to re-instate the parade from their premises to the Cenotaph and (2) an item to consider the first draft of the Parish budget/precept for 2016/17.

**2015.44 Date of next meeting – Tuesday 12<sup>th</sup> January, 2015 at 6.30pm**

The meeting closed at 9.05pm