

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY  
12<sup>th</sup> JANUARY, 2016 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL,  
EDLINGTON**

**Present:** Councillors Georgina Mullis (Chairman), Frank Arrowsmith, Don Astbury, Joan Briggs, Alan Cross, Jim Mourning and Ray Mullis.

**Also in Attendance:** Simon Oldham (Town Clerk).

**2016.01 To receive and consider apologies for absence.**

Councillors Bob Johnson and Maureen Patterson .

**2016.02 To consider motions for the variation to the order of business (if any).**

There were no motions to vary the order of business.

**2016.03 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.**

There were no declarations of interest.

**2016.04 To identify items for which the press and public may be excluded (if any).**

None proposed.

**2016.05 To confirm the minutes of the meeting held on 8<sup>th</sup> December, 2015 as a true and accurate record.**

**RESOLVED** to approve the minutes as a correct record.

**2016.06 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**

No members of the public present.

**2016.07 To receive information on the following ongoing issues and decide further action where necessary.**

(a) Traffic, parking and associated issues – Request for reconsideration of issues raised at Site Visit with DMBC held on 2nd December.

**RESOLVED** (1) to note the response from the DMBC Highways Officer that with the exception of Cross Street which they would not support re-opening, the other issues raised with them had not been summarily dismissed and would be subject to further consideration and (2) in light of this, the Clerk be requested to pursue confirmation of when the Town Council could expect a substantive response.

**2016.08 Planning – To consider any planning application consultations.**

(a) 15/02943/ADV – Display of 1 internally illuminated totem sign, Netto, Edlington Lane, Edlington

**RESOLVED** that no objections be raised regarding the proposed development.

**2016.09 Report of the Clerk – To receive updates and consider matters in respect of:**

(a) Determination of the Parish Precept/Budget for 2016/17.

**RESOLVED** (1) to note and support the draft projected income/expenditure estimates for 2016/17 totalling £189560 and the current summary of the Council's reserves, prepared by the Town Clerk; (2) in light of the projected income/expenditure estimates, the Precept be set at £107113 for 2016/17 representing a 3.25% increase on last year's precept and a total funding requirement of £128346 (i.e. Precept £107113 plus £21233 Council Tax Support Grant) and the Clerk be requested to notify DMBC Finance Team accordingly and (3) in light of last week's meeting with DMBC representatives re future arrangements for flower

beds/tubs, that following debate on the subjects discussed, that the Town Clerk advise DMBC that the Council wishes to rationalise the planting that was provided at the seven locations in the parish and cease utilising the beds at Cross Street, Staveley Street and the smaller of the two beds at the junction of Edlington Lane/Broomhouse Lane. In addition, to advise of the Council's desire to relocate two of the metal planters from outside the Shops on Edlington Lane to a site within Old Edlington (to be agreed) and support be given to further explore the potential scope to lease the Town Council portacabin at the Grainger Centre to a DMBC Grounds maintenance or Cleanse Team subject to agreement of appropriate terms.

(b) Burial ground

**RESOLVED** to note that the supply of 100 trees of mixed species from the Woodland Trust had now been received and planted within the Cemetery.

(c) Allotments – Nothing to report.

(d) Community Centre – Nothing to report.

(e) Recreation Ground/Miners Memorial Garden – i) a) land/erection of signs adjacent boundary of Memorial Garden re restriction of limited parking placed by adjacent business owner.

**RESOLVED** to note that advice on this matter was now being pursued with DMBC Highways in accordance with a variety of issues referred to under minute number 2016.07 outlined above.

(f) Improvement Projects & Events

i) Neighbourhood Plan – to consider and agree content of an upfront consultation questionnaire for publicity in the next edition of Focus Magazine and Draft Project Plan/Milestones.

**RESOLVED** that (1) approval be given to the draft consultation questionnaire presented, subject to revision of question 7 to now read "What improvements would you like to see in Edlington?" and for this to be advertised as a double page A5 spread in the February edition of the Focus magazine; respondees to also be offered the opportunity to return the questionnaire's via ECO and (2) to note the first draft of the outline Project Plan/Milestones document, presented to take forward preparation of Edlington's Neighbourhood Plan.

ii) Liaison with Edlington Branch of RBL re preparations for this year's Remembrance Sunday and Parade.

**RESOLVED** that the Town Clerk be requested to write to the Secretary of Edlington RBL to request a meeting between RBL representatives and Members of the Town Council to discuss preparations for this year's Remembrance Sunday commemorations with a view to resurrecting a parade from the Legion to the Cenotaph garden.

iii) Website and Publicity – to consider potential items for publicity.

**RESOLVED** (1) to publicise the Neighbourhood Plan questionnaire and the date for this year's Edlington Gala (Saturday 25<sup>th</sup> June) in the Focus and on the Town Council website; (2) the Clerk be requested to look to upload some photographs from the Senior Citizen's Christmas Party to the website and place a short piece on this in the Focus and (3) preparations be made to place a photograph of Members of the Council on the website alongside their contact details and a similar A4 sheet with Members photos be placed in the Focus and displayed at ECO to help raise the profile of the Town Council and it's Members.

(g) To receive external independent advice on auto-enrolment under Workplace pension regulations and determination of the Council's default Pension Scheme

**RESOLVED** (1) to note the advice from SYPA and DCK Beavers Limited regarding the auto enrolment implications for Edlington Town Council employees and (2) based upon this advice, the existing contractual commitments of staff entitled to membership of the SYPA Scheme, be honoured/continued and the Council designate the NEST Scheme as it's default auto enrolment scheme in compliance with the new Pension Regulations, for existing employees with no current Pension Scheme entitlement or for any subsequent new Town Council employee, whilst noting that notwithstanding this, the Council could still designate a post or category of employees in future for membership of the SYPA Scheme and (3) The Clerk be authorised to register a new Employer scheme with NEST to be able to commence notification of the declaration of compliance process.

**2016.10 Mayor's Announcements (if any).**

The Mayor announced that letters of thanks had been sent to The Edlington Co-op Funeral Service with regard to their supply of the Carol Service hymn sheets and to ECO for the provision of their facilities and refreshments at the Carol Service.

**2016.11 Matters requested by Councillors.**

(a) To consider commemoration of the 100th Anniversary of the Battle of the Somme 1<sup>st</sup> July, 2016.

**RESOLVED** that plans be put in place to hold a commemorative service at the Cenotaph on Friday 1<sup>st</sup> July, by inviting Fr. Edmonds to preside and the participation of the Edlington Royal British Legion with appropriate publicity being given via the website and through the Focus magazine.

**2016.12 Financial matters**

(a) To note & receive schedule of payments made

**RESOLVED** to note the following schedule of payments made in January;

<b>Orders for payment:-</b>					£
1. Wages					7467.79
2. SYPA					2150.85
3. Imprest					100
4. Cllr M.Patterson - reimbursement re gift prizes Xmas party					109.72
5. Danum Scout Band - Carol Concert					100
6. Quarter 3 HMRC PAYE/NI					4676.59
7. Clerk Mileage Claim 1/9/15 - 31/12/15					52.65
8. Co-op Bank current account sweep fee					30
9. BT Broadband & Phone Bill					88.7
10. Complete Catering - Senior Citizens Xmas Party					1377
11. Chubb Fire & Security Ltd - Grainger Centre Fire Inspection					87.97
12. Chubb Fire & Security Ltd - Cemetery Fire Inspection					19.2
13. Chubb Fire & Security Ltd - New Fire Blanket Grainger Centr					18.3
14. Complete Shutter Services Ltd - Shutter repair & new batte					282
15. DMBC - Refuse Collection Grainger Centre					215
16. DMBC - Refuse Collection Cemetery					215
17. Total Gas & Power Ltd - Electricity Rec					30.94
18. Total Gas & Power Ltd - Electricity Cemetery					90.53
19. Total Gas & Power Ltd - Electricity Grainger Centre					861.24
20. Farmstar - Rat Poison					63
21. Yorkshire Water - Cemetery					10.38

(b) Clerk's mileage claim September – December 2015

**RESOLVED** that the claim be noted and approved.

**2016.13 Correspondence/information items.**

**RESOLVED** (1) to note the following items:-

1	DMBC	Parish Council's JCC Minutes 11/11/15
2	Mayor Jones DMBC	Tour de Yorkshire Announcements
3	DMBC	Tour de Yorkshire Community Roadshow 13/1/16
4	Orthodox Church of Ss Columba & Kentigern	Thank you letter re Christmas donation
5	St Mary's Church	Thank you letter re Christmas donation
6	Warmsworth & Edlington Spiritualist Church	Thank you e-mail re Christmas donation
7	DMBC	Parish Precept Request Letter 15/12/15
8	DMBC Strategic Housing	Invitation for Mayor to attend opening of Swallowdale Extra Care Facility Official Opening 21/1/16
9	Chubb Fire & Security Ltd	Annual Fire Safety Inspection & Recommendation – Community Centre
10	YLCA	White Rose Update - December 2015
11	YLCA	Changes to the External Audit Regime
12	YLCA	Queen's 90 <sup>th</sup> Birthday Beacons
13	YLCA	Subscription Fee Increase 2016/17
14	S.Yorks PCC	Newsletter – Issue 3

**2016.14 To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**RESOLVED** to include an update on the action plan to tackle current eyesores in Edlington at either the February or March meeting.

**2016.15 Date of next meeting – Tuesday 9<sup>th</sup> February, 2016 at 6.30pm**

The meeting closed at 8.40pm