

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 9th
FEBRUARY, 2016 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL,
EDLINGTON**

Present: Mayor Georgina Mullis (Chairman) and Councillors Frank Arrowsmith, Don Astbury, Joan Briggs, Alan Cross, Bob Johnson, Jim Mourning and Ray Mullis.

Also in Attendance: Simon Oldham (Town Clerk).

2016.16 To receive and consider apologies for absence.

Councillor Maureen Patterson.

2016.17 To consider motions for the variation to the order of business (if any).

None proposed.

2016.18 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

There were no declarations of interest.

2016.19 To identify items for which the press and public may be excluded (if any).

None proposed.

2016.20 To confirm the minutes of the meeting held on 12th January, 2016 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2016.21 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

No members of the public present.

2016.22 To receive information on the following ongoing issues and decide further action where necessary.

(a) Traffic, parking and associated issues – Request for reconsideration of issues raised at Site Visit with DMBC held on 2nd December.

RESOLVED (1) to note the response from the DMBC Highways Officer dated 1st February, 2016; (2) in light of the response advising that the parking apron at the Memorial garden was in the ownership of and was being maintained by Emms Transport, the Clerk be requested to pursue a copy of the agreement with DMBC which bestowed this piece of land and (3) The Highways Officer be requested to arrange for proper bollards to replace the rocks placed out by residents to protect the verges up past Hill Top Primary School as the Town Council had previously been led to believe this not to be lawful due to the risk of injury occurring.

2016.23 Planning – To consider any planning application consultations.

(a) 16/00167/FUL Erection of 2 storey extension to side of detached house – 118 Howbeck Drive, Edlington, DN12 1QG

RESOLVED that no objections be raised regarding the proposed development.

2016.24 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground – Litter blowing through fence onto Lords Head Lane

RESOLVED to note the concerns expressed by the Warmsworth Environmental Group and approval be given to the purchase of additional chicken wire mesh fencing for erection along the remaining part of the perimeter boundary of the Cemetery along Lords Head Lane, not previously covered.

(b) Allotments

RESOLVED to note receipt of all 2016 fees from Allotment Group Secretaries.

(c) Community Centre – (i) To consider contract window cleaning quote

RESOLVED to accept the quotation for an annual clean of the Grainger Centre windows/shutters and fascia boards in the sum of £210.

(ii) To consider a quote for supply of new Union Jack Flag

RESOLVED to accept the quotation for the supply of a replacement Union Jack flag 2.5yrd in the sum of £64 excluding VAT and delivery charge.

(d) Recreation Ground/Miners Memorial Garden – (i) Use of recreation pitch in inappropriate weather Sunday 17/1/16

RESOLVED to note and support the report of the Clerk and the warning letter sent with regard to future use of the pitch by the Royal Girls FC in inclement weather and the subsequent response received.

(e) Neighbourhood Plan – To consider updated Project Plan and i) arrangements for engaging a Project Consultant to manage development of a Neighbourhood Plan for Edlington ii) formation of the Plan Steering Group and an inaugural meeting

RESOLVED that (1) Approval be given to the Consultant (Project Manager) role and specification prepared by the Town Clerk and Yourlocale and Mike Dando be invited to attend and give a presentation to Members on how they would go about coordinating the preparation of a Neighbourhood Plan for Edlington within the prescribed timeline, estimated number of days involved and a fixed price quotation for doing so; (2) following the presentations, a formal appointment of the preferred Consultant be made at the next Council meeting on 8th March and (3) to note the local business representatives nominated to serve on the Neighbourhood Plan Steering Group and that the combined Schools representative would be determined at the next Pyramid Heads meeting on 23rd February and in light of this, the first meeting of the Steering Group be scheduled to take place before the end of March.

(f) Improvement Projects & Events - i) Update on liaison with Edlington Branch of RBL for a meeting to discuss preparations for this years Remembrance Sunday and Parade

RESOLVED (1) to note the recent passing of the Secretary of the Legion and that Glyn Lewis was now being approached to request a meeting to discuss moving preparations forward; (2) notwithstanding this, preparations for Remembrance Sunday and a march from a suitable location to the Cenotaph garden be progressed in conjunction with the Council's partners and (3) as part of the plans, the Town Clerk be requested to approach MACC or other potential sources that might be able to recommend use of a Bugler and a band on the day.

ii) Gala – 25/6/16

RESOLVED to note that the Gala Working Group would be meeting on Tuesday 16/2/16 to take forward preparations for this years Gala.

iii) Website and Publicity – to consider potential items for publicity

RESOLVED that publicity be given to the “Tour de Yorkshire” passing through the outskirts of the Village at Five Lane Ends on Saturday 30/4/16 and arrangements being provided for refreshments at St Peter’s Church and that arrangements for Remembrance Sunday and a parade were in hand in conjunction with the Council’s partners.

(g) Adoption of latest draft of NALC Model financial regulations

RESOLVED that approval be given to the adoption of the updated NALC Model Financial Regulations as presented by the RFO.

(h) To adopt the draft written statements of policy about the exercise of discretionary functions re SYPA Scheme in compliance with Section 60 of the LGPS Regulations 2013
RESOLVED to adopt the draft Discretionary Policy Statements as presented by the Clerk and for appropriate notification to SYPA in compliance with the statutory requirement.

(i) To consider potential use of the Grainger Centre Porta Cabin by DMBC Grounds Maintenance & reciprocal arrangements.

RESOLVED that in principle support be given to the use of the Porta cabin on the basis set out in the Clerk's report and scope for reciprocal arrangements, subject to this being evidenced sufficiently in writing, any utility costs incurred by the Town Council being reimbursed and to the location of a storage container in the Cemetery subject to clarification on whether it's siting would require planning approval and agreement on the aesthetics and precise location for its siting.

(j) To consider any Grounds Maintenance work requests for DMBC to undertake before 31/3/16

RESOLVED that a request for the following Winter works be made to DMBC:-

- (i) the poor state of the hedge boundary on the Hill Top Allotments which front on to Edlington Lane from across the road from the junction of Broomhouse/Edlington Lane going down the hill, which appeared very untidy with huge gaps in it and the prospect of doing something here along with the muddy banking, via meeting on site with the Clerk to discuss the scope of what could be done.
- (ii) tackling the verges opposite Hill Top Primary School which had huge ruts in them and what action could be taken and
- (iii) reports of significant littering around the Spritualist Church on Edlington Lane opposite the Fire Station and the prospect of this being tidied/cleared.

2016.25 Mayor's Announcements (if any).

The Mayor announced that (1) she had attended the official opening of the Swallowdale Centre on 21st January. As a result of a local resident attending that event having fallen off his motor scooter due to the uneven footpath on Thomson Avenue, the Clerk had formally reported this to DMBC with a request for assessment and appropriate action being taken.; (2) it was agreed that for all future events and invitations for the Mayor, that their partner/consort should accompany them and (3) A sum of £800 had also been raised and a cheque received for the Cancer Detection Trust.

2016.26 Matters requested by Councillors.

(a) Tour de Yorkshire 30/4/16 – Prospect of placing Yorkshire flags in the Christmas tree brackets and other possible actions at 5 Lanes End to promote the Town Council
RESOLVED to support the provision of Yorkshire flags being displayed in the Christmas tree brackets at the shop outlets along Edlington Lane to celebrate the event and raise the profile of the Town Council and further consideration be given at the March meeting on arrangements for the day including the potential provision of a "welcome to Edlington banner" and a porta loo for erection in the vicinity of St Peter's Church.

2016.27 Financial matters

(a) To note & receive schedule of payments made – February 2016

RESOLVED to note the following schedule of payments made in February;

1. Wages					7851.59
2. SYPA					2150.85
3. Imprest					100
4. DMBC - Grounds Mtncce 14/9/15-6/12/15					188.3
5. J.Hepworth - Q3 Internal Audit					85
6. BT Phone & Broadband 23/12/15-26/1/16					58.26
7. 1 & 1 Internet web hosting fee Dec2015					8.39
8. 1 & 1 Internet web hosting fee Jan2016					8.39
9. Total Gas & Power Ltd - Gas Grainger Centre					956.76
10. Conisbrough in Focus - NP Questionnaire					150

(b) Internal Auditor's report quarter ending 31/12/15 and budgetary control/bank reconciliation as at 31/1/16

RESOLVED (1) to note the internal auditor's report for the quarter ending 31/12/15 and that a twice yearly internal audit was deemed to be sufficient moving forward and (2) to note the budgetary control report and bank reconciliation for the period ending 31/1/16.

2016.28 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	Local Parishioner letter 10/1/16	Concerns re potential plans for Limestone Mineral extractions in Old Edlington & responses from RMBC & DMBC Planning Services
2	YLCA	Combined Authorities Briefing Paper 2016
3	NALC	Opportunities Bulletin January 2016
4	YLCA	Smaller Authorities Transparency Code
5	YLCA	South Yorkshire Branch Meeting 6/2/16
6	YLCA	Smaller Authorities Audit Appointments
7	YLCA	White Rose Update – January 2016

(2) a response be sent to the local Parishioner in respect of item 1, indicating that this matter was to be pursued with Hope Construction and further enquiries regarding any future intended activity in the locality, at the next Holme Hall Quarry Community Liaison meeting which was due to take place on 14th March, 2016.

(3) in relation to item 6, the Clerk be requested to examine the potential Sector led body Audit fees when it comes into existence in 2017 as a comparison to existing audit fees from BDO.

2016.29 To notify the Clerk of matters for inclusion on the agenda of the next meeting

RESOLVED to include "an update on tackling the Edlington Eyesores" and the attendance of Pat Hagan (DMBC), together with the two Edlington Ward Councillors be requested.

2016.30 Date of next meeting – Tuesday 8th March, 2016 at 6.30pm

The meeting closed at 8.15pm