

MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 8th MARCH, 2016 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor Georgina Mullis (Chairman) and Councillors Frank Arrowsmith, Don Astbury, Joan Briggs, Jim Mourning, Ray Mullis and Maureen Patterson.

Also in Attendance: Simon Oldham (Town Clerk).

2016.31 To receive and consider apologies for absence.

Councillors Alan Cross and Bob Johnson.

2016.32 To consider motions for the variation to the order of business (if any).

None proposed.

2016.33 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillors Georgina Mullis and Ray Mullis declared an interest in relation to agenda item 8.1 – Planning Application consultation 16/00240/FUL - Erection of an extension to side, extension to rear, extension to front, and partial infill extension to quadrangle, together with associated external works, Edlington Hill Top Centre Edlington Lane Edlington and withdrew from the meeting during the consideration of this item.

2016.34 To identify items for which the press and public may be excluded (if any).

None proposed.

2016.35 To confirm the minutes of the meeting held on 9th February, 2016 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2016.36 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

No members of the public present.

2016.37 To receive information on the following ongoing issues and decide further action where necessary.

(a) Tackling Eyesores in Edlington – update following site meeting 18/2/16 and action plan.

RESOLVED (1) to note the action plan prepared by Steve Thomas, DMBC Stronger Communities Manager (West) following the site visit held on 18/2/16; (2) in light of the absence of Pat Hagan (DMBC) at this meeting to update on progress against the specified action points, this matter be deferred to the next meeting of the Council pending his or Steve Thomas' attendance and (3) in light of the lack of attendance of the two Edlington Ward Councillors despite their, the Clerk be requested to write to Mayor Jones expressing the Town Council's disappointment at their lack of attendance in this regard and generally with regard to general local meetings and events on matters of local concern.

(b) Update on request to DMBC Legal Services for copy of agreement with Emms Transport re ownership/maintenance of parking apron adjacent Miners Garden.

RESOLVED (1) to note the update from the Clerk having spoken with Dave Worthington in DMBC Highways Team that he had verbally advised that there had been a deed of sale/transfer dated 27/8/03 to Emms Transport relating solely to the area from Edlington Lane down the side of the Miners Garden to the entrance of Emms and including the parking apron/bays adjacent to the garden. It was confirmed that on receipt of the Clerk's e-mail dated 3/3/16 requesting sight of any agreement in force, that he would be discussing this with his Head of Service to determine what information within the agreement could be forwarded to the Town Council and what was deemed confidential and would require

redacting and (2) in light of (1) above, a formal request be made for further information addressing the Council's concerns via Mayor Ros Jones under the Freedom of Information Act 2000, in view of previous requests to date having met with no hard evidence nor any agreement having been supplied.

(c) Update on discussions with DMBC Grounds Maintenance on potential agreement for use of Porta Cabin at Grainger Centre and with regard to carrying out of requested Winter ground works.

RESOLVED to note the update from the Clerk that DMBC were still interested in utilising the porta cabin at the Grainger Centre and this matter had been delegated to Darren Bisby within the Grounds Maintenance Team who would be contacting the Clerk on his return from leave next week to attend and undertake a site risk/health and safety assessment prior to the formal written terms of an agreement being drafted, to be presented to the Town Council for its approval in due course. It was also noted that DMBC now appeared to no longer wish to site a storage container within the grounds of the Cemetery.

Councillors Georgina Mullis and Ray Mullis withdrew from the meeting for the following item. Councillor Joan Briggs, Deputy Mayor (in the Chair).

2016.38 Planning – To consider any planning application consultations.

(a) 16/00240/FUL - Erection of an extension to side, extension to rear, extension to front, and partial infill extension to quadrangle, together with associated external works, Edlington Hill Top Centre Edlington Lane Edlington

RESOLVED that no objections be raised regarding the proposed development.

2016.39 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground – Completion of erection of additional wire mesh fencing along perimeter of Lords Head Lane

RESOLVED to note the completion of the installation of additional wire mesh fencing along the full perimeter of the Cemetery facing Lords Head Lane.

(b) Allotments – Nothing to report.

(c) Community Centre – i) Approval for external paint/makeover of Grainger Centre and seeking quotations for a new "Edlington Town Council" sign/notice board.

RESOLVED that (1) approval be given to the external painting and makeover of the Grainger Centre to brighten up its appearance and (2) approval be given to the quotation for a new Town Council noticeboard/sign from Sign of the Times in the sum of £1600, plus £140 delivery and a small additional charge for the artwork in incorporating the Council crest/logo, all excluding VAT.

ii) Use of Centre by Edlington Children's Centre – 3 hours on Monday and Thursday afternoons

RESOLVED that approval be given to the proposed hire to be offered at a concessionary reduction of 50% off the normal hourly hire rate for the first 6 months, to be subject to review at the end of this period.

(d) Recreation Ground/Miners Memorial Garden – i) Vandalism to Miners Garden overnight on 11/2/16.

RESOLVED (1) to note the report by Councillor Frank Arrowsmith of the vandalism that had occurred overnight on 11/2/16 at the Miners Garden and that this had been reported to the Police on 101, although the ECO Centre CCTV footage had not been able to identify the perpetrators and (2) in light of this, approval be given for the Clerk to approach ECO for consent for the Town Council to purchase and site enhanced CCTV camera coverage on ECO premises pointing on the garden to assist in future and help protect against any further instances of vandalism being encountered.

ii) YMHT invite to Tree Planting Event 13/3/16.

RESOLVED to note and accept the invitation for the Mayor and Members of the Council to attend the community tree planting event on Sunday 13/3/16 commencing at 10.30am.

iii) DMBC Grounds Maintenance Service Level Agreement from April 2016.

RESOLVED to note the revised SLA with DMBC from 1/4/16 comprising solely of Recreation ground pitch marking out and line burning only, now that grass cutting and strimming was to be taken back in house, to be undertaken by Town Council staff.

(e) Neighbourhood Plan – To consider updated Project Plan and i) appointment of Project Consultant following presentations on 3/3/16

RESOLVED to appoint Andrew Towleron (Yourlocale) as Project Consultant to coordinate and prepare a Neighbourhood Plan for Edlington Town Council in accordance with the previously approved Consultant specification and project timeline.

ii) NP Steering Group inaugural meeting – 3pm Tuesday 22/3/16.

RESOLVED (1) to note that the inaugural meeting has been scheduled for 3pm on Tuesday 22/3/16 at the Grainger Centre, to be chaired by Town Councillor Bob Johnson and (2) attendees to include Steering Group Members Councillor Georgina Mullis, Keith Binks (Head STWCC – Schools representative on a rotational basis), Anthony Parkin (Edlington Business Forum representative), Lawrence Gillan (Polypipe – Manufacturing business representative) and supported by Andrew Towleron (Project Consultant), Jane Stimpson (DMBC Planning Manager) and Simon Oldham (Town Clerk).

(f) To consider the Annual Risk Assessment – 2016.

RESOLVED that (1) approval be given to the risk assessment schedule presented and (2) approval be given to the purchase of CCTV camera coverage for the Grainger Centre and the Miners Memorial Garden to mitigate against the potential risks posed at each of these sites.

(g) Improvement Projects & Events - i) Remembrance Sunday and Parade update.

RESOLVED that no contact details could be sourced for MACC re sourcing a potential bugler, although enquiries had been with the Yorkshire Rifles Regiment which had thus far met with no response. Additional enquiries were to be made with the Scarborough Barracks at Balby. In addition, attempts had been made to contact the new Secretary for Edlington RBL but no response had yet been forthcoming.

ii) Gala – 25/6/16.

RESOLVED to note that the Working Group had met on 16/2/16 and arrangements were progressing, the next meeting was scheduled for 22/3/16.

iii) Tour de Yorkshire 30/4/16, to consider arrangements for the day and prospect of a banner and provision of a Portaloo.

RESOLVED that the existing “Edlington Town Council” banner be utilised and a porta loo be ordered via the Green Toilet Company to locate inside the grounds at St Peter’s Church from 9am to 6pm. It was noted that the Yorkshire Flags and stakes had been ordered, for erection in the shop premises brackets along Edlington Lane.

(h) Website and Publicity – to consider potential items for publicity

RESOLVED that publicity be given to the Town Council Members poster/photos on the website and suitable local establishments and the April Focus edition to publicise the Tour de Yorkshire arrangements on 30/4/16 and the date of the Gala, 25/6/16.

(i) To consider the scope for and savings associated with full electronic agenda dispatch & attachments by e-mail for future Town Council meetings.

RESOLVED that the status quo position continue, with a hard copy mailed agenda with key/critical documents enclosed, supplemented by an e-mail circulation of other data and information/updates.

(j) Potential Sector Led Body Audit Fees under revised regime from April 2017

RESOLVED to note the information supplied by the Clerk comparing the proposed Sector led Audit Body fees from April 2017 to BDO and approval be given to proceed with the NALC Sector led approach.

2016.40 Mayor's Announcements (if any).

The Mayor announced that that she had attended the recent funeral of Brian Leasing.

2016.41 Matters requested by Councillors.

None.

2016.42 Financial matters

(a) To note & receive schedule of payments made – March 2016

RESOLVED to note the following schedule of payments made in March;

1. Wages					7623.64
2. SYPA					2150.85
3. Imprest					250
4. 4Wire - Chicken Wire Cemetery					129
5. 1&1 Internet Web hosting fee - February					8.39
6. YPO - Cleaning Supplies Grainger Centre					170.11
7. Farmstar Ltd - Rat Poison					63
8. Total Gas & Power - Elec Rec					3.1
9. One Stop Promotions - New Union Jack flag					91.8
10. YPO -Cleaning Supplies Grainger Centre					26.4
11. YPO - Cleaning Supplies Grainger Centre					19.51
12. BT Phone & Broadband Feb 2016					54.16
13. Total Gas&Power - Elec Rec					19.49
14. Flag & Bunting Store - 40 x Yorkshire Flags					141.95
15. Yorkshire Water - Rec					19.52
16. Farm&Garden Supplies.co.uk - stake posts					54.88

(b) Budgetary control/bank reconciliation as at 29/2/16

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 29/2/16.

2016.43 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	Parishioner Enquiry	Responsibility for cutting back of bramble bushes on Sunningdale Drive – land backing on to Hill Top Allotment site
2	Edlington Youth Direction	E-mail & Funding Request
3	YLCA	NALC Funding & Grants Bulletin February 2016
4	YLCA	NALC Digital Council's Programme Event 18/5/16
5	YLCA	South Yorkshire PCC Media Release – HMIC Inspection
6	YLCA	Planning Appeals Petition
7	Marie Curie	Great Daffodil Appeal 2016
8	DMBC	Local Plan Update
9	YLCA	SYPCP Newsletter February 2016

10	Edlington Victoria Primary School	Update on MUGA use by KICKS – installation of new gate access
11	The Cooperative Funeral Care	Coffee Morning 9/3/16 – British Red Cross Fundraising
12	Local Parishioner letter	Response from DMBC re potential limestone mineral extraction activity in Old Edlington

(2) that the Town Council's support be given to item 6 - Planning Appeals Petition and the Clerk be asked to sign the petition.

(3) in respect of item 12, to note that Councillor Joan Briggs would raise this with Mr Richard Matthewman from Hope Construction at the Holme Hall Quarry Liaison meeting on 14/3/16 and ask that he responds to the Parishioner on the issues raised in his recent letters.

2016.44 To notify the Clerk of matters for inclusion on the agenda of the next meeting
RESOLVED to include (1) Review of the action plan re "Tackling Edlington Eyesores" and (2) DMBC Local Plan Consultation.

2016.45 Date of next meeting – Tuesday 12th April, 2016 at 6.30pm

The meeting closed at 8.39pm