

MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 9th August, 2016 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor Joan Briggs (Chairman) and Councillors Frank Arrowsmith, Bob Johnson, Georgina Mullis and Maureen Patterson.

Also in Attendance: Simon Oldham (Town Clerk), Steve Thomas (DMBC Stronger Communities Manager West) for agenda item 7 and three members of the public.

2016.114 To receive and consider apologies for absence.

Councillors Don Astbury, Alan Cross, Jim Mourning and Ray Mullis.

2016.115 To consider motions for the variation to the order of business (if any).

RESOLVED to bring forward agenda item 10.2 (b) "Update on preparations & plans to bring land at rear of Group 5 back in to community use", to be taken immediately after item 7.

2016.116 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillor Joan Briggs declared an interest in relation to agenda item 10.3(a) "quotation for two additional CCTV cameras at the Grainger Centre" and withdrew from the meeting during its consideration.

2016.117 To identify items for which the press and public may be excluded (if any).

None proposed.

2016.118 To confirm the minutes of the meeting held on 12th July as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2016.119 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

A local parishioner who had attended the last Town Council meeting to object to the proposed planning application proposal on the former Ridings site adjacent to his property, complained that despite tabling 5 letters of objection with the Planning Officer in early July, these had not yet appeared on the Planning web portal which he considered to be unacceptable. The parishioner was advised that he should register a formal complaint about the Planning Departments performance in this respect via invoking DMBC's customer complaints procedure. In addition, the parishioner advised that the applicant had been requested via the Planning Officer to consider an amendment to move the perimeter of the proposed building further away than the current one metre shown on the existing plans but allegedly this had been refused. In conclusion, the parishioner also drew attention to a letter he had received regarding minor amendments to the application which included a knee trip rail on the boundary fronting Edlington Lane. It was not clear whether the existing road side railings were to be removed as a consequence. The Town Council agreed to request clarification in this regard from the Planning Officer.

2016.120 Section 106 Expenditure – remaining funds for allocation in Edlington

RESOLVED to note (1) the update on the status of existing schemes that had been committed via approval of the Neighbourhood Manager in consultation with the 2 Ward Members; (2) the approximate remaining S106 balances in the sum of £29081 available for spend and (3) that the sum referred to in (2) above was inclusive of the sum of £10000 that had been given temporarily for use in Conisbrough and was to be clawed back.

2016.121 Update on preparations & plans to bring land at rear of Group 5 back in to community use – (i) meeting held with Group 5 Allotment representatives 4/8/16 & (ii) feedback on meeting with DMBC Senior Landscape Architect 1/8/16 and prospect of commissioning a landscape architectural plan to identify vision for & long term sustainability of the site

RESOLVED that (1) to note the minutes of the meeting held with representatives of Group 5 Allotment Association held on 4/8/16 in which the proposals to bring the site back in to community use was broadly supported on the proviso that any proposals would adequately protect their site security and that they were happy not nominate 2 representatives to serve on a project Steering Group to take this proposal forward; (2) to note the feedback by the Clerk on the site meeting held with the DMBC Biodiversity Officer regarding the proposal and her broad support and the meeting and quotation provided by DMBC's Landscape Architecture Team if they were to be commissioned to prepare a Landscape Architecture Master Plan to establish a vision for the future development of this area; (3) in light of this, a Project Steering Group be established and invitations be sent for up to 2 nominees from each of the Group 5 Allotment Association, Friends of Martinwells Lake, Hill Top Associates and Yorkshire Main Heritage Trust as well as 2 Member representatives from the Town Council (to be chosen at the next meeting); (4) to note the scope for attracting funding via the Woodland Trust who offer either a project start up grant of £1000 or a woodland support grant of £10000 and (5) the Clerk be requested to commission the preparation of a Landscape Architecture Plan from DMBC in accordance with their quotation of £1453 and a bid for Section 106 funding support be pursued via Steve Thomas, to be underwritten by the Town Council should this not be supported or alternative sources of funding not being identified.

2016.122 To receive information on the following ongoing issues and decide further action where necessary.

(a) Empty private sector dwelling - 28 Woodland Terrace, Land Registry search

RESOLVED to follow this up with DMBC's private sector enforcement team to request action in accordance with the concerns over public health risks as a result of the current state of this property.

(b) Path to right hand side of Swallowdale Centre – part of adopted highway

RESOLVED (1) to note the response of the DMBC Public Rights of Way Team advising that this path was not a right of way and those of the Highways Team advising that it was part of the public highway and (2) to note discussions on a potential resolution to the matters raised by residents suffering fly tipping on to the path and their gardens.

(c) Update on request to DMBC for relocation of bus stop at Old Edlington

RESOLVED to note the response from the DMBC Strategic Infrastructure Manager who had appeared to have misunderstood the concerns raised and in light of this a site meeting be requested in an attempt to find a satisfactory resolution on this matter.

(d) Update on request to St Leger Homes for donation of land at rear of ECO for car parking provision

RESOLVED to note the update on the site visit conducted by the Clerk with St Leger Homes representative and approval be given to the draft response of the Clerk for inclusion in the Officer report to the Assets Board meeting in October in support of the request for the donation of this piece of land.

2016.123 Planning – To consider any planning application consultations.

(a) 16/01747/FUL - Installation of palisade fencing to the front boundary 1.8m high & rear boundary 2.4m high, access gates to the front 3.0m wide to secure the site, Barnburgh House, Edlington Lane, Edlington

RESOLVED that no objections be raised regarding this proposed development although the Town Council's concerns be expressed regarding on going site maintenance to keep the site tidy following demolition and whether this could be tied down via a condition of the planning consent.

2016.124 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground - a) To note the Minutes of the Cemetery Working Group Meeting 18/7/16
RESOLVED to note the minutes.

(b) Allotments – (i) To note the Minutes of the Allotments Working Group Meeting 18/7/16
RESOLVED to note the minutes.

(ii) de-brief following Annual Allotment inspections carried out on 26/7/16 and to consider matters to be referred for the Working Group to review and action

RESOLVED to note the issues set out in the de-briefing report of the Clerk in relation to concerns over livestock permitted on allotment sites/animal welfare, the numbers of vacant plots and their tidiness/upkeep and in light of this via the Allotment Working Group, the Clerk to request an up to date map of allotment plots from each Group Secretary to enable closer assessment to be undertaken of the total number of allotment plots and take up/vacancy levels with a view to a longer term strategic plan being prepared with regard to future allotment site provision balanced against current demand.

(iii) Annual Allotment Competition – Winners and award of prizes at event on Sunday 21/8/16

RESOLVED to note the competition winners and scheduled presentation event.

(iv) Request from Group 1 for contribution towards skip hire cost incurred in clearance of two vacant allotment plots

RESOLVED to support the request and a sum of £150 be awarded.

(v) YLCA Allotments Training Course 15/11/16 – Attendance of the Clerk

RESOLVED to note and approve the Clerk's attendance at this training event.

Councillor Frank Arrowsmith (Deputy Mayor) in the Chair for the following agenda item, Councillor Joan Briggs having left the room following her declaration of interest.

(c) Community Centre - quotation for two additional CCTV cameras

RESOLVED to accept the quotation from Doncaster Electrical Services Ltd for the supply and installation of 2 additional CCTV cameras for the Grainger Centre.

(Councillor Joan Briggs returned to the meeting as Chair).

(d) Recreation Ground/Miners Memorial Garden – (i) Closure of Recreation Ground play area following persistent damage to safety surfacing – to consider repair quotes and a strategy and a way forward

RESOLVED (1) to note the evidence/photographs provided of the vandalism to the play surfacing and the repair quotes obtained and in addition the actions of the Clerk in closing the play area until further notice on safety grounds; (2) that a half page public notice be placed in the next edition of the Focus magazine advising residents of the loss of this facility in view of the mindless action of a minority of youths and that this facility would remain closed pending consideration and options for a more permanent resolution and deterrent possibly involving CCTV and (3) the play equipment and swings be dis-aggregated and taken down/removed as far as possible to prevent attempts to scale the fencing and use the equipment regardless, despite the access gates having been chained and padlocked, to prevent the risk of personal injury and potential claims against the Council. .

(e) Neighbourhood Plan Update – (i) Next Steering Group meeting scheduled for 25/8/16

RESOLVED to note the date of the next scheduled Steering Group meeting.

(f) Improvement Projects & Events - Preparations for Remembrance Sunday and Armistice Day Commemorations

RESOLVED to note that preparations should comprise (1) writing to the Edlington branch of RBL suggesting a parade start from the Legion car park down to the Cenotaph and requesting their support and the provision of a Parade Marshal; (2) Fr Edmonds be asked to preside at the commemorative service, (3) Alison Bryant from the DMBC Neighbourhood Team be asked to arrange for someone to control the traffic and (4) the usual participants be invited to attend.

2016.125 Mayor's Announcements (if any).

The Mayor had no announcements.

2016.126 Matters requested by Councillors.

(a) Fly-tipping, criminality and environmental issues at Staveley Street and Victoria Road **RESOLVED** that in view on these ongoing issues and the requirement for a longer term robust action plan being developed, Pat Hagan DMBC Head of Neighbourhoods and a representative of the Chief Constable of South Yorkshire Police be invited to attend the next meeting to advise on these matters and the formulation of a required action plan.

2016.127 Financial matters

(a) To note & receive schedule of payments made – August 2016

RESOLVED to note the following payments made:-

1. Wages			various	7,654.20
2. SYPA			33906565	2,475.91
3. Imprest				400.00
4. 1&1 Internet web hosting - Aug				8.39
5. Don'er Electrical Servs Ltd - CCTV & car park lights			33592317	814.32
6. Don'er Electrical Servs - CCTV Monitor			33592397	48.00
7. Yorkshire Water - Cemetery 2015&16			33564682	557.26
8. YLCA - Allotments Training Course (Clerk)			33592504	45.00
9. BT Phone&Broadband				55.24
10. Total Gas&Power - Gas Grainger Centre				308.62
11. Allotment competition prizes			105750	400.00
12. YPO - Cleaning supplies Grainger Centre			33975249	97.75

(b) Budgetary control/bank reconciliation as at 31/7/16

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 31/7/16.

(c) Nationwide Building Society – Statement re Investment account following maturity on 4/7/16

RESOLVED to note the statement on maturity as at 4/7/16 and the funds re-invested in a 12 month investment.

2016.128 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	YLCA	White Rose Update July 2016
2	YLCA	Training Programme
3	YLCA	Policing of Remembrance Day Parades
4	YLCA	Annual Conference 28-30 October 2016
5	Mr R. Allenby	Representations re Aircraft Memorial at Old Edlington
6	A-ON	Letter re Insurance Act 2015

7	DMBC Highways	Proposed 20 mph speed limit, Tait Avenue, Edlington
8	ECO	Invitation for the Mayor to formally open the "Edlington by the Sea" event 28/8/16
9	The Kings Own Yorkshire Light Infantry	Memorial Appeal
10	The Pensions Regulator	Auto Enrolment - confirmation of completion of declaration of compliance
11	South Yorkshire Police & Crime Commissioner	Road Safety Campaign to target young drivers, seatbelts and mobile phones
12	HM Courts & Tribunal Service	Consultation on proposed merger of South Yorkshire and Humber Justice Areas

(2) in relation to item (5) Mr Allenby be advised that if there had been an error then this had been made in good faith and the Town Council were taking further advisement on this matter.

(3) in relation to item (9) the KOYLI Memorial Appeal, a donation in the sum of £200 be supported.

(4) in relation to item (7) the Clerk respond to DMBC advising that the Town Council would advocate a 20 mph zone being imposed throughout Tait Avenue and not being solely limited to the immediate vicinity of STWCC School entrance.

2016.129 To notify the Clerk of matters for inclusion on the agenda of the next meeting

RESOLVED that Members notify the Clerk of any matters requiring inclusion on the agenda for consideration at the next meeting on 13th September.

2016.130 Date of next meeting – Tuesday 13th September, 2016 at 6.30pm.

The meeting closed at 9pm.