

MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 13th SEPTEMBER, 2016 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor Joan Briggs (Chairman) and Councillors Frank Arrowsmith, Bob Johnson, Jim Mourning, Georgina Mullis and Ray Mullis.

Also in Attendance: Simon Oldham (Town Clerk), Acting Chief Superintendent Colin McFarlane & Inspector Dave Jones (South Yorkshire Police), for agenda item 7 “Fly-tipping, criminality and environmental issues at Staveley Street and Victoria Road” and one members of the public.

2016.131 To receive and consider apologies for absence.
Councillors Don Astbury, Alan Cross and Maureen Patterson.

2016.132 To consider motions for the variation to the order of business (if any).
RESOLVED to bring forward agenda item 7 “Fly-tipping, criminality and environmental issues at Staveley Street and Victoria Road” to be taken immediately before item 6.

2016.133 To receive any declarations of interest not already declared under the Council’s code of conduct or Members register of disclosable pecuniary interests.
Councillors Georgina and Ray Mullis declared an interest in relation to agenda item 10(2)(d) relating to consideration of inviting the nomination of a representative from Edlington Community Organisation to serve on the Auburn Road Community Woodland Project Steering Group, in their capacity as ECO Trustees and withdrew from the meeting during its consideration.

2016.134 To identify items for which the press and public may be excluded (if any).
None proposed.

2016.135 To confirm the minutes of the meeting held on 9th August, 2016 as a true and accurate record.
RESOLVED to approve the minutes as a correct record.

2016.136 Fly-tipping, criminality and environmental issues at Staveley Street and Victoria Road
RESOLVED (1) to note the discussion with the Police representatives present on the current level and types of issues being experienced on the Royal Estate and in light of this; (2) a walk round be arranged for Members of the Town Council, the Police and representatives from DMBC to inform themselves of the extent of the problems on the ground and to be able to plot a robust action plan of practical measures that can be taken to tackle these issues and develop a more concerted effort towards a zero tolerance approach and (3) the Town Clerk to approach Pat Hagan at DMBC initially to coordinate a preferred date for the walk round.

2016.137 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).
A local parishioner following up on his attendances and representations made at the last two meetings of the Town Council regarding the live planning application development at the former Ridings Care Home site on Broomhouse Lane, adjacent to his property, reported once again that the Ward Councillors had not responded to his requests for support nor had DMBC regarding his objections. In light of this, the Town Council advised the parishioner to take these issues up with the DMBC Chief Executive Jo Miller and Mayor, Ros Jones.

2016.138 To receive information on the following ongoing issues and decide further action where necessary.

(a) Empty private sector dwelling - 28 Woodland Terrace, update on request made to DMBC Private Sector Enforcement Team

RESOLVED to note that this matter had not yet met with any response to the representations made to the Enforcement Team on 11th August, 2016.

(b) Update on site meeting held on 22/8/16 with DMBC Strategic Infrastructure Manager for relocation of bus stop at Old Edlington

RESOLVED to note the response of the DMBC Strategic Infrastructure Manager following a site visit conducted on 22nd August, 2016 advising that following enquiries he had made with SYPTE, that the bus stop would be relocated shortly to its original location 50 yards further down Edlington Lane.

2016.139 Planning – To consider any planning application consultations.

(a) 16/02035/FULM - Erection of 387 dwellings (comprising of 271 private sale units and 116 affordable units) including means of access, parking and associated landscaping (Without compliance with condition 22 of planning application 11/02679/FULM granted on 06/02/2012 (Alterations to the layout of the scheme resulting in revisions to a number of the approved drawings), Land North of Stubbins Hill, Edlington, Doncaster

RESOLVED that consideration be deferred pending the Planning Case Officer being invited to the next Town Council meeting to explain the variances in the revised proposal in comparison to the former 2012 grant of consent.

2016.140 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground

RESOLVED (1) to note the verbal updating of a couple key issues discussed at the Cemetery Working Group meeting held yesterday and in this respect; (2) a working group comprising Councillors Joan Briggs, Bob Johnson, the Town Clerk and Cemetery Superintendent be established to commence a review and make recommendations to the Town Council on an updated staffing establishment, job roles and pay grades in support of the wider Town Council service provision and priorities required going forwards, to conclude by recommendations being made no later than December 2016 which will inform the setting of the budget and precept for 2017/18 at the January meeting and (3) in principle support be given to Cemetery staff work/safety clothing/high visibility gear containing the Town Council's logo or identity, to raise the profile of the Council and in addition the supply of identity badges, subject to further quotations/estimates being obtained in relation to the proposed kit required.

(b) Allotments – Disused Land at Rear of Group 5 Site:-

i) Secretary of State consent for alternative use – granted 15/8/16

RESOLVED to note the formal consent of the Secretary of State for alternative use of the statutory allotment land, dated 15th August, 2016.

ii) Woodland Trust Funding Bids – a) Start up Grant application submitted 25/8/16 & b) Draft of bid for Woodland Support Grant £10k to be re-submitted following consultation with Project Steering Group at the inaugural meeting on 19/9/16

RESOLVED (1) to note the successful award of £1000 start-up grant funding from the Woodlands Trust towards meeting the cost of the DMBC commissioned Landscape Architecture Plan for the site and (2) delegated authority be granted for the Town Clerk in consultation with the 2 Town Councillor representatives on the Auburn Road Community Woodland Project Steering Group, to finalise and submit the Woodland Support Grant application to the Woodlands Trust following its initial consideration at the inaugural Project Steering Group meeting on 19th September, 2016, for submission by the 3rd October deadline.

iii) To agree 2 Town Councillor nominations to join the Project Steering Group and its terms of reference

RESOLVED (1) to approve the nominations of Councillors Bob Johnson and Jim Mourning as the 2 Town Councillor representatives on the Project Steering Group and (2) to approve the draft Steering Group terms of reference with the addition to point 4 to now read "To determine the frequency of its future meetings and Clerking arrangements (preparation of agenda papers/circulation and minuting of meetings) to be either shared by each community group on a rotational basis from meeting to meeting or by a member of the Steering Group volunteering to take on the Secretarial role".

iv) To consider inviting ECO to nominate 2 representatives to join the Project Steering Group
RESOLVED to invite both ECO and Yorkshire Main Community Centre to each nominate a single representative to join the Project Steering Group.

v) Update on request for S106 funding support from DMBC Ward Councillors

RESOLVED to note the request for S106 funding support for the project which as yet had met with no response from the Ward Councillors and that this would be pursued by the Town Clerk.

vi) Tackling reports of invasive species and clearing of asbestos sheeting from the site

RESOLVED (1) to note that following attendance on site by a Japanese knotweed contractor in consultation with 2 representatives from the Allotment Association, it be noted that there was no evidence of any knotweed present on site and (2) to note that as the project commences and the Steering Groups work progresses, that safe disposal of hazardous material on site would be undertaken.

(c) Community Centre – nothing to report.

(d) Recreation Ground/Miners Memorial Garden – i) Resignation of staff member carrying out weekday inspections of Recreation Ground Play Areas

RESOLVED (1) to note the resignation of the Recreation ground weekday play area inspector and arrangements made to subsume these duties

ii) Advertising availability of Recreation football pitch for 2016/17 season

RESOLVED (1) to note that the two teams who used the pitch last year had moved elsewhere this season and that the Clerk had advertised availability at ECO, in the Grainger Centre noticeboard, on the website and in addition would place a piece in the October edition of the In- Focus magazine and (2) the pitch be offered free of charge to Edlington based teams with a nominal charge for use of the pavilion/changing facilities delegated to the Town Clerk to agree with prospective hirers.

(e) Neighbourhood Plan Update – (i) Minutes of Steering Group meeting 25/8/16

RESOLVED to note the minutes.

(f) Improvement Projects & Events – i) Preparations for Remembrance Sunday and Armistice Day Commemorations; ii) Senior Citizen's Christmas Party/Meal; iii) Christmas Carol Concert –proposed date 19/12/16; iv) Publicity Arrangements for Town Council Activities/Events

RESOLVED that (1) to note that Fr Edmonds had agreed to preside at the service commemorations for both Remembrance events; (2) to note and thank the local parishioner for her suggestion of pre and post Remembrance Sunday catering provision via a barbecue at the Hill Top Centre, but in view of the distance and proximity to the Cenotaph garden which wasn't readily accessible, the Town Council post event refreshments be held at the Official's Club as per last year's arrangement ; (3) to note the response received by the Clerk having approached the Edlington branch of RBL who regrettably were unable to commit to offer support to this year's Remembrance Sunday arrangements in view of the passing of their Chairman earlier in the year and health related impacts suffered by other senior official's and there being no obvious willing volunteers ; (4) to note that in light of (3) above Edlington RBL had advised that a meeting was scheduled with Regional Officers from the

West Yorkshire Leeds branch on Sunday 25/9/16 at their offices on Edlington Lane, to discuss the future of the branch to which an invitation was extended for a Member of the Town Council to attend; (5) approval be given to proceed with the Senior Citizen's Christmas party/meal using the existing caterer on a provisional date of Wednesday 14/12/16 subject to checking that this does not clash with ECO or STWCC Christmas party arrangements and a fee of £2 per ticket be levied which was a very significant subsidy of the overall cost to the Town Council; (6) the Christmas Carol Concert be re-scheduled for Tuesday 20/12/16 and the Maltby Salvation Army Band be approached to see if they could support the event and post concert refreshments be arranged in ECO premises and (7) support be given to greater publicity being given to promote Town Council activities/events planned or undertaken post event, via a range of media such as the Free Press, In-Focus magazine, the Town Council website and potentially future newsletters.

2016.141 Mayor's Announcements (if any).

The Mayor announced that she had attended the Allotment competition prize giving event held at the Grainger Centre on 21/8/16 and the "Edlo by the Sea" event held at ECO on 28/8/16 which she had opened in her capacity as Town Mayor.

2016.142 Matters requested by Councillors.

(a) On street parking around Asda location on Edlington Lane
RESOLVED that in view of a recent serious incident that occurred at the crossing outside Asda on Edlington Lane resulting in the Air Ambulance being called and in view of the poor sight lines as a result of the vegetation growth on the former Dixon Road/Thomson Avenue site, that the Clerk make representations to the Senior Highway Safety Engineer Nigel Raven at DMBC to request a site meeting to examine the dangers posed and potential measure that can be taken to alleviate this.

2016.143 Financial matters

(a) To note & receive schedule of payments made – September 2016

RESOLVED to note the following payments made:-

1. Wages			various	7,479.81
2. SYPA			34435244	2,518.53
3. Imprest				200.00
4. 1&1 website hosting Sept & domain renewal				23.98
5. Ink Data - HP Cartridges			34221144	44.58
6. Total Gas&Power -Rec Electricity				5.76
7. Society of Local Council Clerks - Subscription			34302239	235.00
8. BT Phone&Broadband				55.08
9. Conisbrough in Focus - Publicity re Play Area			34548357	75.00
10. Total Gas&Power- Elec Rec 2..8.16-1.9.16				10.78

(b) Budgetary control/bank reconciliation as at 31/8/16

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 31/8/16.

2016.144 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	YLCA	NALC's Community Led Housing Survey
2	YLCA	Talk by CCLA on investment funds 13/9/16
3	YLCA	Developing Capacity in Smaller Council's - Survey

4	Letter from Parishioner 8/8/16	Quarry Work extensions to Old Edlington
5	DMBC Local Plans Team	Draft Carr Lodge Design Code Supplementary Planning Document (SPD) for public consultation
6	ECO	Macmillan Appeal Event 30/9/16
7	Hope Construction	Letter 12/8/16 advising now part of the Breedon Group
8	Holme Hall Quarry Liaison Committee	Minutes of meeting 13/6/16
9	Frack Free Doncaster	Request to deliver a presentation
10	Northern Gas Networks	£50k Community Promises Fund
11	DMBC	PCJCC Minutes 13/7/16
12	St John's Ambulance	Letter of thanks for Town Council donation
13	The Conservation Volunteers	Free Trees 2016
14	KOYLI	Thanks re Memorial Appeal donation
15	HM Courts & Tribunal Service	Response of the Humber and South Yorkshire Judicial Business Group to the consultation on the proposed merger of the Local Justice Areas in Humber and South Yorkshire

(2) in relation to item 4, the parishioners letter be referred to Hope Construction to respond to the issues raised and the parishioner be advised that the Town Council were waiting upon its response before considering any further appropriate action.

(3) in relation to item 9, Frack Free Doncaster be invited to provide a presentation on potential fracking in Doncaster, immediately before the next Town Council meeting on 11/10/16 commencing at 5.45pm for a strict 30 minute duration.

2016.145 To notify the Clerk of matters for inclusion on the agenda of the next meeting

RESOLVED that the following items be scheduled for consideration:-

- Cemetery staff work schedule
- Prospect of Apprentice Administrative Support to the Town Clerk
- Christmas Trees & lighting.

2016.146 Date of next meeting – Tuesday 11th October, 2016 at 6.30pm.

The meeting closed at 8.48pm.