

# Edlington Town Council



Simon Oldham  
Town Clerk & Financial Officer

A handwritten signature in black ink, appearing to read 'SA Oldham'.

The Grainger Centre  
Stubbins Hill  
Edlington  
Doncaster  
DN12 1JN

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## AGENDA

Dear Councillor

2<sup>nd</sup> May, 2017

**You are summoned to attend the annual meeting of Edlington Town Council, to be held on TUESDAY 9<sup>th</sup> MAY, 2017 at 6.30pm (or immediately on conclusion of the Annual Parish Meeting) in the Council Offices, Stubbins Hill, Edlington**

1. Election of Mayor (Councillor Frank Arrowsmith)
2. Election of Deputy Mayor (Nominations)
3. Declarations of Acceptance of Office
4. Apologies for absence
5. To consider motions for the variation to the order of business (if any)
6. To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests
7. To identify items for which the press and public may be excluded (if any)
8. To confirm the minutes of the meeting held on 11<sup>th</sup> April, 2017 as a true and accurate record
9. Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person)

- 10.** To confirm the appointment of Members to Working Groups for 2017/18 and their terms of reference (existing schedule attached)
- 11.** Review and adoption of Council Standing Orders for 2017/18 (proposed to re-affirm existing Standing Orders)
- 12.** Review and adoption of Council Financial Regulations for 2017/18 (proposed to re-affirm existing Financial Regulations)
- 13.** Review and adoption of Edlington Town Council Member Code of Conduct (proposed to re-affirm the existing Code of Conduct)
- 14.** To confirm appointments to Outside Bodies for 2017/18 (schedule attached)
- 15.** To confirm a schedule of Town Council meetings during 2017/18 – proposed as second Tuesday in each month alternating between an evening start at 6.30pm and a daytime meeting (start time to be agreed) :- 13<sup>th</sup> June (daytime), 11<sup>th</sup> July (6.30pm), 8<sup>th</sup> August (daytime), 12<sup>th</sup> September (6.30pm), 10<sup>th</sup> October (daytime), 14<sup>th</sup> November (6.30pm), 12<sup>th</sup> December (daytime), 2018 – 9<sup>th</sup> January (6.30pm), 13<sup>th</sup> February (daytime), 13<sup>th</sup> March (6.30pm), 10<sup>th</sup> April (daytime) & 8<sup>th</sup> May (annual meeting 6.30pm)
- 16.** To receive information on the following ongoing issues and decide further action where necessary
  - 16.1 Request to DMBC Neighbourhood Team re potential for a local newsletter to Edlington households with input from the Police and other local stakeholders
  - 16.2 Proposed School Poster Competition & Content
- 17.** Planning – To consider any Planning Application Consultations
  - 17.1 17/00976/FUL - Erection of two storey side extension with single storey rear extension, 28 Lords Close, Edlington, Doncaster, DN12 1SE
- 18.** Report of the Clerk – To receive updates and consider matters in respect of:
  - 18.1** Burial ground – a) to review fees and charges wef 1/6/17 and to consider advice from SLCC re differential fees for Parish and Non-Parish residents; b) End of arrangement with Shaw Trust for supply and funding of Litter picker/Grounds Operative
  - 18.2** Allotments – a) Fly-tipping of building rubble on Community Woodland site and in and around entrance to Group 5 allotments
  - 18.3** Community Centre
  - 18.4** Recreation Ground/Miners Memorial Garden
  - 18.5** Neighbourhood Plan Update – Consultation/Independent examination ends 12/5/17 – next NPSG scheduled for 24/5/17 9.30am
  - 18.6** Improvement Projects & Events – a) Gala Preparations– 24/6/17 b) Scheduling a meeting of the Activities Working Group (proposed for Monday 26/6/16 10am)
  - 18.7** BDO Annual Audit Return 2016/17 – to approve the annual governance statement and accounts for submission to the External Auditor and the report of the internal auditor for year ending 31/3/17
  - 18.8** To approve the Renewal of the Council's insurance arrangements with A-ON 1/6/17

19. Mayor's Announcements (if any)

20. Matters requested by Councillors

20.1 Developing a policy on level of Council reserves

20.2 Housing issues in Edlington in light of Free Press article 20/4/17

21. Financial matters:

21.1 To note & receive schedule of payments made – May 2016

21.2 Budgetary control/bank reconciliation as at 30/4/17

22. To consider the following new correspondence/information items and any action where necessary

1	DMBC	Inclusion and Fairness Forum 26/4/17
2	DMBC	Public Rights of Way Committee Minutes 30/3/17
3	DMBC	Selective Licensing Consultation
4	DMBC	Progress re Local Plan Preparation
5	Correspondence from Local Parishioner 10/4/17 and response of the Clerk	Planning Application Consultation 16/01386/FULM – Development of 1394sqm Class A1 retail unit, customer car park and service yard – The Ridings, Cross Street, Edlington

23. To notify the Clerk of matters for inclusion on the agenda of the next meeting

**Confidential Item - In view of the confidential nature of the following item which is prejudicial to the public interest, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item:-**

24. Recent events on Group 5 Allotments – to consider representations received regarding alleged comments made

25. Date of next meeting – Tuesday 13<sup>th</sup> June, 2017 (daytime)