

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY
11th APRIL, 2017 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON**

Present: Mayor Joan Briggs (Chairman) and Councillors Frank Arrowsmith, Alan Cross, Jim Mourning, Georgina Mullis, Ray Mullis and Maureen Patterson.

Also in Attendance: Simon Oldham (Town Clerk), Inspector Dan Mcknight (South Yorkshire Police) and two members of the public present.

2017.47 To receive and consider apologies for absence.

Councillor Bob Johnson.

2017.48 To consider motions for the variation to the order of business (if any).

RESOLVED to bring forward agenda item 9.9 “De-brief following Royal Estate Multi-agency Task Group meeting 23/3/17 and residents Public meeting 30/3/17 with the DMBC Mayor & Assistant Police & Crime Commissioner” to be taken immediately following the public speaking agenda item.

2017.49 To receive any declarations of interest not already declared under the Council’s code of conduct or Members register of disclosable pecuniary interests.

None.

2017.50 To identify items for which the press and public may be excluded (if any).

None.

2017.51 To confirm the minutes of the meeting held on 14th March, 2017 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2017.52 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

A local parishioner who had attended several Town Council meetings over recent months regarding the planning application for development of the former Ridings site and who had also handed in a letter to the Town Clerk yesterday, asked when he would receive a reply regarding why the Clerk had not used the word “objection” when submitting representations to DMBC Planning Team regarding the proposed building coming within one metre of his property. The Mayor advised the parishioner that the Clerk would provide him with a written response. In addition, the parishioner asked whether the Town Council would come out and take measurements at the site that he believed had been falsely misrepresented in the application and referred to observations made by Ward Councillor Cole at the Planning Committee meeting last November regarding these measurements and advising that a site visit was not required as the Town Council had not objected to the application. The Mayor responded by advising that the Town Council would not be attending on site to review such measurements as the application had now been determined last November.

A local parishioner advised that she was standing for election as a DMBC Ward Councillor in the forthcoming local elections in May and if she was successful in being elected, looked forward to working closely with the Town Council.

2017.53 De-brief following Royal Estate Multi-agency Task Group meeting 23/3/17 and residents Public meeting 30/3/17 with the DMBC Mayor & Assistant Police & Crime Commissioner.

RESOLVED to note (1) the feedback on the success of the Task Group meeting on 23/3/17 and the Public meeting held on 30/3/17 which had attracted around sixty attendees who

made a variety of representations to the Police and DMBC; (2) the reporting by Councillor Frank Arrowsmith of a meeting he and the Town Mayor had attended with some landlords from the Royal estate last week, along with DMBC Officers from the Neighbourhood Team and a summary of the discussions undertaken; (3) that leaflets were due to be distributed to Edlington households next week consulting on the prospect of introducing selective licensing in Edlington and (4) the advice of Inspector Mcknight that residents should continue to be vigilant and report any matters of concern or criminal activity via crimestoppers and any information received would be acted upon. In addition, the local PC, PC Cowling was also a useful source of contact on the ground. He also reassured the meeting that Police investigations and surveillance using a variety of techniques were ongoing.

2017.54 To receive information on the following ongoing issues and decide further action where necessary.

a) Recreation Ground Play Area – official re-opening event 2pm Wednesday 19/4/17

RESOLVED (1) to note the preparations made in consultation with ECO and the publicity material regarding combining the Play area re-opening with ECO's Nature Detectives walk, which would end at the recreation ground for 2pm to enable the Town Mayor to officially re-open the play area and (2) that in addition to ECO providing a gazebo and barbecue with free hot dogs for children, that the Town Council agreed to sponsor the supply of an ice-cream to each child in attendance.

2017.55 Planning – To consider any planning application consultations.

a) 17/00619/FUL - Proposed erection of two detached dormer bungalows, 12 Broomvale Walk, Edlington, Doncaster, DN12 1QQ

RESOLVED that no objections be raised regarding this proposed development.

b) 17/00670/FUL - Change of use of vacant land to mixed use of haulage depot in association with adjacent HGV training centre with re-alignment of boundary (Sui Generis) (Retrospective), DMBC Depot, Edlington Lane, Edlington

RESOLVED that delegated authority be given for the Mayor and Deputy Mayor to meet with Mr Paul Emms to clarify his intentions regarding the re-location of the boundary fencing at the rear of the lane behind YMCC and the Miners garden and for them to subsequently feedback to the Clerk with their advice on how they wish him to respond to DMBC Planning with the Town Council's formal views on this proposed development.

2017.56 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground i) Completion of Line marking of car park and gate widening

RESOLVED to note the satisfactory completion of the works to line mark the car parking spaces including disabled bay in the Cemetery and the widening of the gate to gain access in to the site.

ii) to commission quotes for an entrance sign "Edlington Cemetery"

RESOLVED that the Clerk be requested to pursue three quotations for the provision of a signage to the entrance to the Cemetery premises and visitor car park.

iii) to review Cemetery charges wef 1/6/17

RESOLVED that consideration of a review of the Cemetery charges be deferred pending the Clerk sourcing advice on the legality of charging differential fees to Parish and non-Parish residents.

(b) Allotments – i) Plans for an Allotment Competition 2017

RESOLVED that approval be given to stage the allotment competition once again in the Summer 2017 with the categories of "best kept" and "most improved" allotment garden at each of the four sites.

- (c) Community Centre
RESOLVED to note the reporting by the Clerk that the annual boiler service and maintenance of the kitchen gas supply had been carried out by British Gas yesterday.
- (d) Recreation Ground/Miners Memorial Garden
RESOLVED to note the reporting by the Clerk that it was hoped that Edlington Ladies FC would be taking up usage of the recreation pitch from the new 2017/18 season commencing in August/September.
- (e) Improvement Projects & Events - Gala 24/6/17
RESOLVED to note that a Gala Working Group meeting was scheduled for tomorrow evening commencing at 6.30pm to progress preparations for this years event. It was also noted that the supply of free T-shirts from Polypipe were now ready for collection.
- (f) To consider matters raised by a local parishioner at the last meeting on Markham Road to Broomhouse Lane
RESOLVED that in relation to the parishioners attendance and representations made at last months Town Council meeting enquiring about whether speed limiters or other traffic calming measures could be put in place to prevent numerous types of vehicles using Markham Road as a short cut from Oaklands Terrace to Broomhouse Lane, a letter be sent to DMBC Highways enquiring about whether anything could be done in this regard with a copy to Polypipe as it was perceived that many of their vehicles used this route.
- (g) Update on Community Woodland project and plans for a volunteer clear up day of surface debris Saturday 22/4/17 and Woodland free trees planting Saturday 6/5/17
RESOLVED to note the reporting by the Clerk of progress made with the completion of contractor works on site, that a volunteer day had now been set up for Saturday 6/5/17 at 10am to sift and clear loose surface material/debris from site whilst the planting of the Woodland Trust free saplings had now been deferred until the Autumn on the advice of the Trust as the conditions for planting were too dry in May and they were unlikely to take in such dry conditions.
- (h) Scheduling Town Council meetings in 2017/18 and to consider prospect of alternating between daytime and evening meetings
RESOLVED that approval be given to alternate between daytime and evening Town Council meetings in the new 2017/18 year and the Clerk to propose a schedule of meetings generally on the second Tuesday of each month at next months Annual meeting for Members to determine a start time for the daytime meetings based on their preferences for a morning or afternoon start.

2017.57 Mayor's Announcements (if any).

The Mayor announced that she had attended the Deputy Lord Lieutenants inspection of the Hill Top Centre event last Wednesday the 5/4/17 which had been very successful and in addition, attended the Cap House Mining Museum event last Friday 7/4/17 and the St John's Ambulance presentation evening last night.

2017.58 Matters requested by Councillors.

(a) Developing a policy on level of Council Reserves

RESOLVED to defer consideration of this item to next months meeting in the absence of Councillor Bob Johnson.

(b) More effective communication with the local community

RESOLVED that the Clerk be asked to enquire with the DMBC Neighbourhood Team about the possibility of producing a quarterly newsletter with input from the statutory agencies

(DMBC, the Police and the Town Council) and potentially other local organisations for distribution to all Edlington households and via electronic means through the use of social media, with DMBC acting in an editorial capacity.

(c) Fly-tipping on Lords Head Lane

RESOLVED to the reporting of recent incidences of fly-tipping and the Clerk be requested to pursue DMBC Highways for progression of a vehicle weight restriction limit to be imposed.

(d) School Poster Competition

RESOLVED that further consideration be given to this at next months meeting and Members to consider which topics they feel should be utilised on the posters.

(e) Littering at rear of Baines Ave & Thompson Ave

RESOLVED to note the reporting by Councillor Jim Mourning of the activities and material being dumped from the dumper lorry at the new build site which were being tipped across the road on Thompson Avenue and that he had been continually complaining about this to DMBC who had advised that this was in the hands of the enforcement team.

2017.59 Financial matters

(a) To note & receive schedule of payments made – supplementary March & April 2017.

RESOLVED to note the following payments made:-

Additional year end MARCH payments		
1. Torne Valley Ltd - strimmer/brushcutter		564.00
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3. AA Fencing UK Ltd - Group 1 allotment fencing		3262.81
4. Yorkshire Purchasing Org - Cleaning supplies		148.73

APRIL payments		
1. Wages	various	8,312.48
2. SYPA	38817121	2,251.52
3. Imprest	105776	100.00
4. 1&1 website hosting Apr		11.99
5. BT - Phone&Broadband		62.24
6. Allstar Fuels		214.47
7. YLCA - Annual subscription	38792863	903.00
8. M.Caudwell Quarterly mileage/phone Allowance	38773557	85.80
9. S.Oldham - Mileage allowance Jan-Mar	38773629	18.90
10. Yorkshire Water -Cemetery	38773492	55.19
11. UK Safety Mgt - PAT Testing Cemetery	38792942	60.00
12. UK Safety Mgt - PAT Testing REC	38817493	60.00
13. Bentley Fencing - Cemetery Gate	38817609	690.00
14. Road Marking Servs Ltd - Cemetery car park		360.00
15. Dig It All Agricultural - Community Woodland	38874839	3,860.00
16. DMBC - Refuse collect Cemetery	38874904	243.00
17. DMBC - Refuse collect Grainger Centre	38875090	243.00
18. Cambridge Building Society - Deposit	105775	30,000.00
19. SYPA - 3 Year fund deficit up-front payment		14,000.00

(b) Budgetary control/bank reconciliation as at 31/3/17.

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 31/3/17.

(c) Update on prospective sale of Co-op bank and application to Cambridge Building Society to open an Easy Access Council Saver account.

RESOLVED to note the action taken by the Clerk in conjunction with the Mayor and Deputy Mayor to submit an application to the Cambridge Building Society to open an Easy Access Council Saver account with an initial investment of £1000 and a follow up deposit of £30000 authorised at today's meeting, in order to keep the balances invested in the Co-op Bank within the threshold covered by the Financial Services Compensation Scheme.

2017.60 Correspondence/information items.

RESOLVED to note the following items:-

1	NALC	Correspondence from Chair of NALC re Parish Precepts
2	ECO	Meet The Funder - Heritage Lottery Fund Thursday 20th April
3	YLCA	Promotion of the Department for Culture, Media and Sport Better Broadband Campaign
4	YLCA	White Rose Update – March 2017
5	YLCA	Funding & Grants Bulletin March 2017
6	Parishioner correspondence 20/3/17	Quarrying by Hope Construction in Old Edlington
7	Parishioner letter	Letter of thanks following Exhumation on 30/3/17 and renunciation of remaining term of grant of exclusive right of burial
8	BDO	Notice of Annual Audit of Town Council Accounts for year ending 31/3/17
9	YLCA	South Yorkshire Branch Nomination Paper - Election of Branch Chairman, Vice-Chairman & Representatives for the YLCA Joint Executive Board
10	YLCA	2017 Governance and Accountability financial guide published
11	YLCA	Local Council Review - Article in the next edition on Neighbourhood Planning
12	SYFRA	Section 41 Member Briefing April 2017

2017.61 To notify the Clerk of matters for inclusion on the agenda of the next meeting

RESOLVED that the Clerk be notified of any items Members wish to be considered as an item for the next meeting on 9/5/17.

2017.62 Date of next meeting – Annual Parish Meeting 6pm Tuesday 9th May, 2017 followed by Annual meeting of the Council 6.30pm (or immediately following APM) .

The meeting closed at 8.20 pm.