

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 11th JULY, 2017 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor Frank Arrowsmith (Chairman) and Councillors, Joan Briggs, Jim Mourning, Maureen Patterson and Rob Reid.

Also in Attendance: Simon Oldham (Town Clerk), Councillor Tina Reid (DMBC Ward Member and four members of the public present.

2017.106 To receive and consider apologies for absence.

Councillor Alan Cross and Inspector Dave Jones (South Yorkshire Police).

2017.107 To consider motions for the variation to the order of business (if any).

None.

2017.108 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillor Rob Reid declared an interest in agenda item 13.4 "Parent Activity Team (Hilltop Centre) – request for funding support", as the Community Officer at Hilltop.

2017.109 To identify items for which the press and public may be excluded (if any).

None.

2017.110 To confirm the minutes of the meeting held on 13th June, 2017 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2017.111 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

A local parishioner made the following representations regarding the state of the Granby play area/field:-

"We use Granby Park on a regular basis, it has suffered much vandalism, has no ongoing maintenance and has in effect, been left to rot. It is in dire need of some care/looking after. There is one pathway from the woods to the park/play area which is densely overgrown. In effect it has just been left as a nature reserve. I have approached DMBC myself recently and they claim not to have responsibility for it and say nothing is to be done about this". The Town Council agreed to relay these comments to Ward Councillor Tina Reid to pursue with relevant DMBC Officers as this area of land was a Doncaster Council asset.

2017.112 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

DMBC Ward Councillor Tina Reid reported that she had been dealing with a variety of local casework. She was attempting to arrange a joint site meeting also with Warmsworth Parish Councillors and Dave Worthington in the Highway's Team to view the state of the road along Lords Head Lane. In addition, she had met with the Town Council Mayor on a couple of occasions recently and was carrying out regular estate walks around the Royal estate and was lobbying DMBC Officers to take appropriate actions as a consequence.

In the absence of Inspector Dave Jones (South Yorkshire Police) the Clerk read out an e-mail update that he had received from him in relation to a variety of issues including a recent spate of burglaries in Old Edlington, the blight of Quad bikes in the village and an update on the Selective Licensing consultation. The Town Mayor quantified the content of his representations to Dr Billings, the South Yorkshire PCC in relation to a recent Quad bike incident that directly led to its seizure, that had been misconstrued in the response from

Inspector Jones. He stressed that he had posed to the PCC whether new legislation was needed in light of the existing strategy in dealing with the blight of Quads in the area, as clearly the existing approach wasn't working effectively. The Mayor indicated that he would respond personally to Inspector Jones in relation to some of the issues that he believed had been misconstrued.

2017.113 To receive information on the following ongoing issues and decide further action where necessary.

(a) Representations re New speed limit laws/ implications and responses.

RESOLVED to note the responses from DMBC Highway Safety Team and the South Yorkshire Safety Camera Partnership, to the representations made by the Town Council.

(b) Appropriation of land at rear of ECO from St Leger Homes – approval of draft Heads of Terms.

RESOLVED that approval be given to the draft Heads of Terms for the appropriation of this piece of land to Edlington TC and the Clerk respond to St Leger Homes to enable the conveyancing transaction to be completed between the respective Solicitors.

(c) School Poster Competition – responses/submissions following 6/7/17 deadline.

RESOLVED (1) to note the reporting by the Clerk that the letter to Headteachers dated 17/5/17 inviting participation in the competition, had met with no response and (2) in light of this and a lack of response other than from Victoria Primary requesting the Mayor/Deputy Mayor attendance at School Assemblies to engage with pupil's regarding the recent vandalism to the Miners Memorial garden, the Clerk be asked to write to the Chair of Governors at each School expressing the Town Council's disappointment, but also highlighting the continuing desire to work in partnership to seek improvements for our local area.

2017.114 Planning – 17/01105/FUL - Change of Use from Engineering Workshop and Offices to Two Dwellings (Amended elevations and floor plans, re-arranging internal layout.), Unit 1, Manor Farm Buildings, Edlington Lane, Edlington

RESOLVED that no objections be raised regarding this proposed development.

2017.115 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground.

RESOLVED (1) to note the reporting by the Clerk of concerns expressed by a local parishioner of the impact of wild rabbits eating flowers left by gravesides and that he was pushing advice from the DMBC Pest Control Officer of appropriate ways in which this could best be managed.

(b) Allotments – i) Allotment Competition and arrangements for carrying out site inspections 25 & 26 July.

RESOLVED to note the schedule of site inspections scheduled for Tuesday 25th and Wednesday 26th July to judge the allotment competition and approval be given for the winners to be awarded their prize at a presentation event on Sunday 13th August at 11am in the Grainger Centre and subject to their consent, each winner to be entered in the Doncaster in Bloom competition.

ii) Approval of revisions to the Allotment Rules to reflect the provision in the Allotment Act 1950 preventing Cockerels being kept on Allotment land.

RESOLVED (1) to note the requirements of Section 12 of the Allotments Act 1950, which prevents cockerels being kept on allotment land and re-iterated in the article published in a recent edition of the Society of Local Council Clerks magazine and (2) in light of this, approval be given to the proposed draft re-wording of the Allotment

Enforcement Rules/Procedure, to make this explicitly clear to Allotment Secretaries and plot holders going forward.

(c) Community Centre - nothing to report

(d) Recreation Ground/Miners Memorial Garden – i) Update following attendance of Mayor/Deputy & Ward Councillor at Victoria Primary School to engage pupils re vandalism at Miners garden.

RESOLVED to note the reporting by the Mayor of the success of his, the Deputy Mayor and Ward Councillor Tina Reid's attendance at the Assembly meeting at Victoria Primary School that they attended on Tuesday 5th July to engage with pupil's regarding the recent vandalism at the garden.

ii) Further quotation for repairs to damage to Recreation ground fencing outside play area.

RESOLVED that approval be given to proceed with Bentley Fencing carrying out the fence repair work at the Recreation Ground providing they can price match the alternative quote that was pursued and presented at last months meeting.

(e) Neighbourhood Plan Update – Confirmation of Appointment of an Independent Examiner.

RESOLVED to note that NPIERS had proposed a recommended Independent Examiner and following a review of his CV and past experience, the Clerk had instructed Jane Stimpson at DMBC Planning Team to confirm the formal appointment and in so doing, stipulate a 6 week deadline for completion of the examination.

(f) Improvement Projects & Events – i) Gala 24/6/17- summary of income/expenditure and de-brief

RESOLVED to note the summary analysis of the cost of staging this years' Edlington Gala.

ii) Minutes of the Activities Working Group meeting held on 27/6/17

RESOLVED to note the Minutes of the initial meeting of the Activities Working Group held on 27th June, 2017 and that the next meeting be re-scheduled to be held on Wednesday 19th July at 10am.

(g) **Notice of Town Councillor vacancies and approval of final arrangements for co-option by inviting interested applicants to attend an extraordinary Town Council meeting proposed for Wednesday 9/8/17**

RESOLVED to (1) agree that an extraordinary Town Council meeting be scheduled for Wednesday 9th August for all applicants for the co-optee vacancies to address the Town Council for up to 3 minutes each in support of their application and to enable the Town Council to consider submissions and hopefully confirm appointments to the three vacant positions and (2) the Clerk be asked to seek further clarity/advice from YLCA regarding the voting procedure that can/should be adopted in confirming such appointments.

(h) **Section 137 Grant Funding – Proposed policy and application process**

RESOLVED that the draft policy/application form be noted and consideration be deferred to enable all Members to consider submitting their representations and potential additions to add/enhance the draft policy, for further consideration and adoption at the next meeting.

2017.116 Mayor's Announcements (if any).

The Mayor announced that (1) the Edlington Gala had been well received on 24th June and the weather had been kind on the day and that he tried to go round and speak with all Stall holders; (2) He and the Deputy Mayor had a meeting scheduled with DMBC Mayor, Ros

Jones on 20th July, as a pre-cursor to agreeing a date for the next public meeting on the Royal Estate improvement plan and in addition, he planned to raise one or two other issues with her including industrial fly-tipping, resources for the Royal estate and the cancellation of planned affordable housing in Edlington and (3) that the Deputy Mayor and Councillor Joan Briggs had attended Victoria Primary School Summer Fayre on Tuesday 4th July and judged their cake competition.

2017.117 Matters requested by Councillors.

(a) Edlington Festival 2018 and commemoration of 100 years since end of WW1 & first vote for women.

RESOLVED that approval be given for the Mayor and Deputy Mayor to explore by talking to local community groups enquiring about their commitment on the prospect of holding a Festival in the Summer of 2018 to commemorate the above mentioned and whether this should replace the Gala (for one year only). The outcome to be fed back to the Town Council and dependant upon the level of interest, a Sub Committee be established to drive this forward or alternatively, via the Activities Working Group.

(b) Councillors surgeries .

RESOLVED (1) to support the proposal for a Town Councillor surgery to be offered to Edlington parishioners to be held in the Grainger Centre and (2) the surgeries to be held 30 minutes prior to each monthly Town Council meeting alternating between a 9.30am start and a 6.00pm start and the Clerk be asked to publicise this via the website, noticeboard and the In-Focus magazine.

(c) Public engagement event Royal estate.

RESOLVED (1) that approval be given to hold an engagement day on Friday morning 11th August, with gazebo to be supplied and supported by the DMBC West Atrea Team, with advice offered to include, education, Benefits, tenancy support and mental health etc and (2) the Mayor/Deputy Mayor to design a publicity leaflet and agreed that they arrange to meet in further preparation of arrangements for the event and which partner agencies to invite/could participate on the day.

(d) Recreation ground – skate board park.

RESOLVED that the prospect of re-introducing the former BMX track at the recreation ground be placed on hold until such time as CCTV provision was in place to assist in the policing of the site and in light of ongoing maintenance/upkeep considerations that would be needed for this to be a viable proposition from a site security perspective.

(e) Councillor identity badges.

RESOLVED that the Clerk pursue options and likely costings for the supply of Town Councillor and staff photo ID badges and in addition, an identity badge or similar for the Deputy Mayor to use whilst deputising for the Mayor on occasion at any particular event(s).

2017.118 Financial matters

(a) To note & receive schedule of payments made – July 2017.

RESOLVED to note the following payments made:-

1. Wages				various	8,311.48
2. SYPA				39792709	2,251.58
3. 1&1 website hosting July					11.99
4. BT - Phone&Broadband					59.88
5. Allstar Fuels					250.09
6. HMRC Q1 PAYE/NI					6,387.00
7. Co-op Bank - Sweep Fee					30.00
8. Yorkshire Water - Cemetery Water Bill				40457105	52.96
9. Conisbrough In-Focus				40342142	150.00
10. The Sign Studio - Gala Banner				40368002	72.00
11. Quicksteps - Gala Trophies				40342004	57.60
12. Woodberry's - Cemetery Bench				40424510	658.80
13. Total Gas&Power - Elec Cemetery					75.05
14. Does Size Matter Entertainment - Gala				40483745	275.00
15. Green Toilet Company - Gala				40483958	338.40
16. Allkidz Entertainment - Gala				40484051	300.00
17. D.Tuby - Gala Facebook Pin Drop				40490191	60.00
18. Rotary Club Doncaster St Leger - Gala				40490414	220.00
19. Yorks Main CC - Gala waste disposal				40523383	80.00
20. Warmsworth Gala Ctte - Marquee Hire				40368051	40.00
21. DMBC - Trade refuse collection Cemetery				40652439	243.00
22. Town Clerk Mileage claim Apr-Jun					29.25
23. M.Caudwell Mileage & Allowance Apr-Jun					76.80
24. Total Gas&Power - Elec Rec May					7.02
25. Total Gas&Power - Elec Grainger					452.45
26. Office Outlet - Stationery					74.45
27. Total Gas&Power - Elec Rec June					11.85

(b) Budgetary control/bank reconciliation as at 30/6/17.

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 30/6/17.

(c) Nationwide investment account – maturity options/instruction.

RESOLVED that approval be given for the Clerk to return the maturity instruction as drafted and presented to the meeting for the re-investment of the vast majority of the investment proceeds in a new 1 year Business Saver Investment Account, with the balance being transferred to the Co-op current account.

(d) Parent Activity Team (Hilltop Centre) – request for funding support.

RESOLVED that an award of £500 be granted in support of the Parent Activity Team Summer Programme.

2017.119 Correspondence/information items.

RESOLVED (1) to note the following items:-.

1	ECO	Request for use of car park at rear of YMCC for events, including sponsoring of "Edlington by the Sea" and Christmas Market
2	South Yorkshire Police	Neighbourhood Policing Review Survey

3	South Yorkshire Fire & Rescue Authority	Section 41 Member Briefings – June & July 2017
4	YLCA	Plunkett Foundation Call to Action - Rural Co-operatives' Programme
5	YLCA	Proposed reform of Data Protection Legislation
6	YLCA	Training Programme 2017

(2) that support be given in sponsoring the ECO “Edlington by the Sea” and Christmas Market events.

2017.120 To notify the Clerk of matters for inclusion on the agenda of the next meeting

RESOLVED that the Clerk be notified of any items Members wish to be considered as an item for the next meeting on 8/8/17.

2017.121 Date of next meeting – Tuesday 8th August, 2017 at 10am and Extraordinary meeting Wednesday 9th August at 10am in relation to co-opting to the 3 Town Councillor vacancies. To note the revised date of the October meeting deferred by a week from 10th to 17th October at 10am.

The meeting closed at 8.19pm