

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 12th SEPTEMBER, 2017 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Councillor Rob Reid , Deputy Mayor (in the Chair) and Councillors Keri Anderson, Joan Briggs, Alan Cross, Tina Reid and Linda Smith.

Also in Attendance: Simon Oldham (Town Clerk) and Inspector Dan Mcknight (South Yorkshire Police). No members of the public present.

2017.150 To receive and consider apologies for absence.

Mayor Frank Arrowsmith and Councillors Jim Mourning and Maureen Patterson.

2017.151 To consider motions for the variation to the order of business (if any).

None.

2017.152 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillor Linda Smith declared an interest as an allotment plot holder in agenda items 10.2 a) Feedback on mediation meeting with Group 5 Allotment Committee/Plot holders 6/9/17 and b) Request from Group 5 for financial assistance towards costs of felling a tree on a garden holders plot, the latter being a disclosable pecuniary interest and withdrew from the meeting during the consideration of that item.

2017.153 To identify items for which the press and public may be excluded (if any).

None.

2017.154 To confirm the minutes of the meeting held on 8th August and extraordinary meetings held on 9th and 21st August, 2017 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2017.155 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

There were no members of the public present.

2017.156 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

Inspector Dan Mcknight, (South Yorkshire Police) reported that the force had been working intensively in Edlington since March and were deploying the maximum resource at their disposal. A dedicated Officer Matt Cowling had been a dedicated resource for the village and he had been successful in achieving a number of arrests. He had though, just been promoted to Sergeant and would be moving to be stationed at Mexborough. Another Officer Matthew Woodall was taking over and would be assisted by Matt Bolton a new "Police-Now" graduate recruit who would be spending a large part of his two year training, assisting in dealing with matters arising in Edlington. These two Officers deployed to Edlington represented half of the four Officers at his disposal for the whole of the Doncaster West area. In addition, the Police and Crime Commissioner had recently re-introduced a re-branded Neighbourhood Policing model and had identified both Edlington and Mexborough as having "complex policing needs". This level of Officer support was the maximum that he was able to offer at the present time. Inspector Mcknight concluded by advising that the recorded incidents of ASB in August was 57, down from 88 in March, although accepted that inevitably there were some instances of crimes and ASB not being reported and urged the local community to report on 101 or via Crimestoppers where appropriate.

The Town Council thanked Inspector Mcknight with regard to the recent support he had given the Town Mayor, Frank Arrowsmith following the personal targeting of his property on three successive nights at the end of August, early September.

Councillor Tina Reid, in her capacity as DMBC Ward Member advised that she had made representations to the Parks and Open Spaces Manager regarding residents complaints about the state of the Granby park area opposite Polypipe. She had also been liaising with the West Area Manager regarding cases of ASB and instances of fly-tipping in the village as well as dealing with other general Ward casework.

2017.157 To receive information on the following ongoing issues and decide further action where necessary.

(a) To adopt the updated draft S137 Grants policy and application form.

RESOLVED to support and adopt the updated draft S137 Grants policy and application form for local community/voluntary groups to apply for Town Council funding and for this to be uploaded to the Town Council website.

2017.158 Planning – (a) 17/01855/COU - Change of use of dwelling to a mixed use of residential and child minding business with staff, maximum number of children at one time being 12 (Retrospective) – Change of description.

RESOLVED that no objections be raised regarding this proposed development in principle, although concerns be expressed regarding parking on the street which Members considered would be exacerbated with people dropping their children off at this location for childminding which needed further careful consideration.

(b) 17/02037/FUL - Erection of 2 pairs of semi-detached houses with associated parking, Land Between 8 - 10 North Street, Edlington

RESOLVED that no objections be raised regarding this proposed development in principle, although concerns be expressed regarding the loss of this piece of "green space" which was currently a play area for children and its associated loss and impact needed further careful consideration.

2017.159 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground - i) Rectification works to Cemetery Visitor Car Park tarmac surfacing.
RESOLVED (1) to note the reporting by the Clerk of the re-tarmacking of the Cemetery car surfacing and white-lining of parking spaces, carried out by the approved contractor last week, to rectify the defects in the surfacing originally laid in February 2017.

(b) Allotments – i) Feedback on mediation meeting with Group 5 Allotment Committee/Plot holders 6/9/17.

RESOLVED to note the reporting by the Clerk of the success of the mediation meeting held between representatives of the Group 5 Committee and plot holders, who voiced their concerns regarding existing practices carried out by one of the Committee representatives and their support on an agreed way forward proposed by the Chair of the Committee, to strengthen existing practices/procedures, which was accepted as a constructive way forward by all those present.

ii) Request from Group 5 for financial assistance towards costs of felling a tree on a garden holders plot.

Councillor Linda Smith, as an allotment plot holder at this site, withdrew from the meeting for this agenda item.

RESOLVED that approval be given to the request for a contribution of £100 towards the cost of felling this tree from the allotment plot.

(c) Community Centre - nothing to report

- (d) Recreation Ground/Miners Memorial Garden – i) Damage to Play area equipment – correspondence with DMBC & quotation for repairs.
RESOLVED to accept the repair quote from DMBC Play Inspector and the Clerk be requested to give authority to proceed to replace the damage to the rope/rope bridge.
- (e) Improvement Projects & Events – (i) Community Woodland – DMBC approved CCTV contractor quote for cameras at southern end of site & coverage over the Recreation ground.
RESOLVED (1) to note the quote from the DMBC Approved CCTV Contractor for a second phase of potential CCTV coverage at the southern end of the Community Woodland site with capability of this panning over and extending coverage of the recreation ground; (2) to note that this would be presented to the next meeting of the Community Woodland Steering Group for its consideration and for exploration of additional grant funding regimes that may help fund this activity as part of a future phase of the development of the site and (3) the Town Council support in principle the concept of a contribution towards the cost of the installation of this equipment given its capability to extend and cover the recreation ground, given the extent of damage and repair works that it has received and funded at the recreation ground play facility over the last 12 months or so.
(ii) progress update on further landscaping works on site and planned tree planting day 30/10/17.
RESOLVED to note (1) that the Community Steering Group's approved contractor had been on site over the last 3 or 4 weeks and was mid-way through carrying out further landscaping works to the site and levelling and (2) the planned Tree planting day on 30/10/17 to plant the Woodland Trust free tree pack received earlier in the Spring and the publicity that the Clerk had given via the website and In-Focus magazine and the prospect of the Woodland Trust Nationwide Volunteers also participating in the planting.
(iii) Activities Working Group meeting 13/9/17 & preparations for Armistice Day/Remembrance Sunday/Senior Citizen's Christmas Party & Christmas Carol Concert.
RESOLVED (1) to note the minutes of the Activities Working Group meeting held on 19/7/17 and preparations in hand for the forthcoming events and (2) to note the open invitation for any Town Councillor to attend the next Activities Working Group meeting, scheduled for tomorrow commencing at 10.30am.
- (f) BDO – Notice of completion of the annual audit of the Council's accounts for year-ending 31/3/17.
RESOLVED (1) to note and approve the completion by BDO of the external audit of the Town Council's annual return and accounts for the year ending 31/3/17 and that the auditor's certificate that there were no issues arising and (2) to note that the Clerk had published the statutory notice of the completion of the external audit and that this and the accounts were available for public inspection on the Town Council website.
- (g) Preparing for the introduction of the General Data Protection Regulations coming in to force on 25/5/18 – Implications.
RESOLVED (1) to note the reporting by the Clerk of the planned introduction of the General Data Protection Regulations expected to come in to force on 25/5/18 and the main implications set out in NALC briefing LO5-17; (2) to note the preparatory work that the Clerk had commenced in gearing up to compliance with the main provisions set out in the Regulation and that further work in respect of conducting an Information audit of information held by the Town Council, requirements re privacy notices/privacy impact assessments were being considered and (3) the Clerk be

designated as the Town Council's Data Protection Officer, in preparation for ensuring compliance.

- (h) To review and update memberships of Town Council Working Groups/Outside Bodies following new Co-optee appointments.

RESOLVED (1) that the Working Group memberships be refreshed to comprise the following Councillor representation:

Neighbourhood Plan Steering Group – Keri Anderson, Alan Cross and Linda Smith

Gala Working Group – Jim Mourning, Maureen Patterson and Rob Reid

Allotments Working Group – Maureen Patterson, Joan Briggs, Jim Mourning and Alan Cross

Cemetery Working Group – Maureen Patterson, Joan Briggs and Frank Arrowsmith

Activities Working Group - Joan Briggs, Frank Arrowsmith, Maureen Patterson and Rob Reid

DMBC Public Rights of Way Committee – Tina Reid.

(2) that attendance at Working Group meetings be generally available for any Member having a particular interest, to attend.

2017.160 Mayor's Announcements (if any).

The Deputy Mayor announced that the Town Mayor Frank Arrowsmith wished to place on record his gratitude for the support he had received and best wishes expressed by various parties/individuals over the last ten days or so in the aftermath of the personal attacks he had suffered to his property over three successive nights.

2017.161 Matters requested by Councillors.

(a) Feedback from Deputy Mayor on his and Mayor/Clerks meeting with DMBC Communities Portfolio Holder and South Yorkshire Police on 31/8/17 re a proposed alternative strategy for dealing with crime and ASB on the Royal estate.

RESOLVED to note the reporting by the Deputy Mayor of the main outcomes arising from the meeting with DMBC/the Police on 31/8/17 which included:-

- Inspector McKnight and DMBC Stronger Communities Manager Steve Thomas being identified as tactical and operational leads for the multi-agency action plan / meetings (as opposed to having a dedicated Director with responsibility)
- Chief Inspector Jayne Forest and DMBC Head of Communities to have senior overview / oversight of the above and where appropriate to direct key work and initiatives
- Inspector McKnight and Steve Thomas to set up regular meetings with the Town Mayor and Deputy, in order to update on key work and enable the Town Council to share and report key issues
- Chief Inspector Forest and Claire Scott, Head of Communities to meet on a quarterly basis with the Town Mayor/Deputy and Clerk to continue ongoing discussions and review
- Head of Communities, Claire Scott to seek an update on clearance of the site of the old Thompson / Dixon , which was overgrown and significant fly tipping
- SYP to jointly launch over the coming months the new CEM (community engagement meeting) with a view to ensuing roll out of various mechanisms for all groups and residents to feed in
- The Town Council to actively promote to residents the need to report incidents as they occur supplying as much detail as possible to DMBC via 736000 for environmental issues, noise and nuisance and 101 for crime, ASB and drug related activity. For those that were fearful of reporting crime or wishing to remain anonymous when reporting there was the option of Crime stoppers 24/7 free telephone hotline 0800 555 111.

2017.162 Financial matters

(a) To note & receive schedule of payments and receipts – September 2017.

RESOLVED (1) to note the following payments made:-

1. Wages			various	8,311.48
2. SYPA			41891868	2,251.58
3. 1&1 website hosting & domain renewal				23.98
4. BT - Phone&Broadband				59.88
5. Allstar Fuels				215.29
6. BDO - Annual External Audit Fee			41892299	720.00
7. TH White Group - Rat bait			41626234	132.02
8. Farmstar Ltd - New battery Kubota			41626323	70.80
9. SLCC - Clerk annual membership			41636774	225.00
10. SLCC - Clerk ALCC Subscription			41651572	10.00
11. Yorkshire Water - Rec			41892415	4.45
12. Water Plus- Cemetery Waste water			41920196	34.98
13. SLCC - Clerk Data Protection Webinar			41472792	36.00
14. Total Gas&Power - Elec Rec				13.62
15. A.Towlerton - N'hood Plan Consultancy				1,680.00

(2) to the following receipts during August:-

1. Community Centre				447.00
2. Cemetery Fees				2,935.00
4. A-ON Refund on overpaid premium				380.36

(b) Budgetary control/bank reconciliation as at 31/8/17.

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 31/8/17.

(c) ECO sponsorship request re Christmas Market Event.

RESOLVED to give in principle support to sponsor the purchase of the Candy Floss machine in the sum of £150 and ECO be requested to submit a formal grant funding application for this sum in accordance with the grants policy and application form adopted at this evenings meeting, with a view to submission and consideration at next months Town Council meeting.

2017.163 Correspondence/information items.

RESOLVED (1) to note the following items:-.

1	YLCA	NALC'S - The Good Councillors Guide to Finance & Transparency
2	YLCA	One day successful event management course
3	YLCA	How to look after your Listed building and heritage site
4	YLCA	NALC Citizenship Consultation
5	YLCA	Training Programme Sep-Nov 2017
6	YLCA	White Rose Update – August 2017
7	YLCA	One day training course – Village Green's & Common Land
8	South Yorkshire Fire & Rescue Authority	S41 Member Briefing September 2017

2017.164 To notify the Clerk of matters for inclusion on the agenda of the next meeting

RESOLVED that the Clerk be notified of any items Members wish to be considered as an item for the next meeting on 17/10/17.

2017.165 Date of next meeting – Tuesday 17th October, 2017 at 10.00am.

Apologies Councillor Tina Reid.

The meeting closed at 8.33pm.