

**MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 12<sup>th</sup> DECEMBER, 2017 AT 10.00AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON**

**Present:** Mayor Frank Arrowsmith and Councillors Keri Anderson, Joan Briggs, Alan Cross, Jim Mourning, Maureen Patterson and Rob Reid.

**Also in Attendance:** Simon Oldham (Town Clerk), PC Matt Boulton and PC Matt Woodhall (South Yorkshire Police). One member of the public present.

**2017.199 To receive and consider apologies for absence.**  
Councillors Linda Smith and Tina Reid.

**2017.200 To consider motions for the variation to the order of business (if any).**  
None.

**2017.201 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.**  
None.

**2017.202 To identify items for which the press and public may be excluded (if any).**  
None.

**2017.203 To confirm the minutes of the meeting held on 14<sup>th</sup> November, 2017 as a true and accurate record.**  
**RESOLVED** to approve the minutes as a correct record.

**2017.204 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**  
A local parishioner raised concerns over an increasing number of drones flying over the village and hovering over gardens and asked what could be done to regulate this activity. It was perceived that there was a potential threat of burglary as a result of this surveillance by drone activity.

**2017.205 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).**  
None.

**2017.206 To receive information on the following ongoing issues and decide further action where necessary.**

(a) Feedback from Members attending Legacy Youth provision session.

**RESOLVED** to note the feedback from Members advising that there had been a recent break-in and part of the upstairs premises were not currently in use as a consequence. There were activities for Tots and seven or eight families were regular weekly users of this Group. There was though, little activity for the older child range and recently the two Youth sessions had been combined into a mixed age range session. It was suggested to Legacy that they might want to look to promote inclusion/attendance from wider afield.

(b) To consider proposed use of car park space at rear of ECO building following site meeting between Town Mayor/Deputy, Town Clerk and proprietor Yorkshire Main Motors(YMM) .

**RESOLVED** to note the feedback from the Town Mayor on the site meeting held last week with the proprietor of YMM and in light of this (1) approval be given to pursue quotes for suitable bollards joined by chain or plastic link down the centre of the car parking space to

allow six spaces for general public usage at the front of the area adjoining the entrance roadway and six spaces at the rear for use if needed by YMM proprietor, subject to limitations being imposed via signage/notice as to parking for a limited timeframe for consistency with the eight parking spaces adjacent the other side of the Miners garden on the entranceway towards Emms Transport premises, off Oaklands Terrace and (2) that parking be prohibited at certain times when an official event was taking place within the Miners Memorial garden by virtue of appropriate notice being displayed on site.

(c) DMBC proposed Traffic Regulation Order – Hillside Drive following representations made by the Town Council.

**RESOLVED** (1) to note the representations made by the Town Council to the Highways Authority on the parking problems being encountered by residents along Hillside Drive at School drop off/pick-up times and the proposed Traffic Regulation Order consultation published by DMBC and (2) the Clerk be asked to respond to the consultation objecting on the basis of the Order not being extensive enough to address the parking problems being experienced and to re-iterate the extent of the problems as indicated in its initial representations to Highways issued in November.

(d) Representations to DMBC re prospects for imminent development on former Thompson/Dixon estate, Edlington.

**RESOLVED** (1) to note the representations made to DMBC and the response of the Deputy Mayor and Cabinet Member for Housing and Equalities dated 1/12/17 and (2) in light of this, the Clerk be asked to respond to the Deputy Mayor advising that Edlington was in critical need of new affordable housing and senior citizen bungalows and was therefore very disappointed that the proposed 20 new bungalows to be funded by Homes and Communities Agency grant could not be ring-fenced for local residents. The Swallowdale Extra Care facility was another example where the occupancy level was very likely around 90% non Edlington residents. In addition, that the Town Council would be pleased to receive an update as the Scheme gets underway, through the attendance of the Head of Local Investment Planning at an appropriate future meeting of the Town Council.

#### **2017.207 Planning Application Consultations.**

(a) Town Council application to the Planning Authority for Conservation area consent to fell two Ash Trees behind the Paddock adjacent St Peter's Church, Old Edlington.

**RESOLVED** to note the reporting by the Clerk that following the DMBC Conservation Area Team consultation exercise which ended on 7/12/17, that no proposal had been received to place a Tree Preservation Order on the two aforementioned trees and therefore the Town Council were free to arrange their felling and arrangements were being made to obtain appropriate quotations for further consideration by the Town Council.

#### **2017.208 Report of the Clerk – To receive updates and consider matters in respect of:**

(a) Burial ground - a) Cemetery – to agree a date for a meeting of the Cemetery Working Group - suggested week commencing Monday 22/1/18.

**RESOLVED** that a working group meeting be scheduled for 10am on Monday 22/1/18, in the Grainger Centre.

(b) Allotments – Approval for the attendance of the Clerk at the SLCC Allotment training Course on 18/1/18.

**RESOLVED** that approval be given for the Clerk's attendance at this training event.

(c) Community Centre.

**RESOLVED** to note (1) the reporting by the Clerk of the recent incidences of anti-social behaviour by some youths at the Grainger Centre, climbing on the roof and evidence of the injection of substances with needles having been found on site and

(2) that the Police had been alerted and provided with details of CCTV evidence and that DMBC Environmental Team had attended and facilitated the safe removal of the needles found.

- (d) Recreation Ground/Miners Memorial Garden – Further quotes for repairs to Recreation ground play area fencing.

**RESOLVED** (1) to approve the quotation from TE for these repair works to be undertaken to the Recreation ground fencing/gates and (2) as a consequence of youths conducting anti-social behaviour and climbing trees and causing damage to Christmas lights in the Miners Memorial garden, further considerations be given to new CCTV coverage being erected on site to counter this type of activity.

- (e) Improvement Projects & Events — 1) Community Woodland – i) to comment on a draft constitution for the re-vamped Community Steering Group.

**RESOLVED** (1) that consideration be given to strengthening the first draft of a revised Constitution, by googling what model constitutions were available for Community/Voluntray Groups with a view to circulating an updated draft for comment by Members to be able to feed this back for an updated version to be recommended to the next Community Woodland Steering Group meeting on 11/1/18 and (2) the naming of the Woodland Project be determined by inviting the Edlington Schools to propose a name, via a competition with an award of £50.00 to be given to the winning pupil.

(ii) to determine a vision & priorities for development of the site over the next 2 years towards a refreshed Masterplan for notification to the Secretary of the Woodland Group in readiness for the next Steering Group meeting on 11/1/18.

**RESOLVED** to note that a large scale map was to be made available at the next Steering Group meeting, to enable a brainstorming exercise to determine a refreshed vision and what the next phases of the project should be over the next 12/24 months to inform the preparation of grant bids to appropriate funding bodies to move the project forward.

(iii) Woodland Trust claim for second instalment of grant funding;

**RESOLVED** to note (1) the reporting by the Clerk of the meeting he had held with the Woodland Trust Officer to reclaim the remaining 50% of the Woodland Trust grant allocation awarded for the development of the site which had been fully spent by the Project Steering Group and (2) that the Woodland Trust had agreed to release 45% of the remaining grant monies but would retain the remaining 5% pending an official opening event on site anticipated for the Spring of 2018 with the local Primary Schools as was indicated in the initial grant application submission.

2) Outline proposals for an Edlington Festival 2018 in commemoration of 100 years since the end of WW1.

**RESOLVED** (1) to note the summary outcome paper of the informal meeting of the Activities Working Group Members on 21/11/17 proposing an Edlington Festival in the Summer of 2018 to mark the 100 year commemoration since the end of World War 1 (and to replace the Gala for one year only) and that an initial budgetary allocation of £10000.00 for the Festival, be earmarked for incorporation in to next months draft budget and precept setting calculations and (2) a proposed date for the Festival and for a first meeting of the organising Committee to be determined at the Town Council meeting on 9/1/17.

3) Final preparations for Senior Citizen's Christmas Party 14/12/17 & Christmas Carol Concert 18/12/17.

**RESOLVED** (1) to note the reporting by the Clerk of the final preparations that had been put in place for this weeks Christmas party and Carol concert and (2) the Clerk

to respond to Father Stephen advising that the Town Mayor would do a reading at the Carol concert.

- (f) Independent Examination of the draft Edlington Neighbourhood Plan – Examiners final report and process to proceed to Referendum.  
**RESOLVED** (1) to note the final report of the Independent Examiner and the green light for the draft Neighbourhood Plan to proceed to Referendum in early 2018 and the procedural advice note on process from the DMBC Planning Environment Manager and (2) Andrew Towler Associates be asked to prepare some draft publicity material for the Town Council consideration for use to inform local parishioners of the forthcoming Referendum and to encourage them to turnout and vote.
- (g) To identify potential development projects in 2018/19 in preparation for January's Precept setting – To include a) Dedicated Generic Training Budget for Councillors & Staff; b) Provision for replacement PA system scope/options.  
**RESOLVED** to include the proposed Edlington Festival as the focal point of the Town Council's development aspirations for 2018/19 as well as provision for the two aforementioned generic training budget for Councillors/Staff and scope for a replacement PA system.
- (h) Enquiry to St Leger Homes re prospects for Development at former Barnburgh House.  
**RESOLVED** to note the response from St Leger Homes on the development prospects for the land at the former Barnburgh House and this matter be subject to further consideration as an agenda item for the next Town Council meeting on 9/1/18.
- (i) Preparing for introduction of General Data Protection Regulation – NALC Legal Briefings LO8/2017 - Privacy Notices & LO9/2017 – Subject Access Requests.  
**RESOLVED** to note the NALC Legal briefings and the communication via the SLCC December Bulletin that SLCC advice and model templates would be available in the new year in preparation for meeting the GDPR requirements after the Bill passed the Committee stages through Parliament.

#### **2017.209 Mayor's Announcements (if any).**

The Mayor had no announcements other than wishing everyone a happy Christmas and prosperous 2018.

#### **2017.210 Matters requested by Councillors.**

(a) Edlington Swimming Baths – Proposed closure.

**RESOLVED** that the Clerk be asked to enquire with Doncaster Community Leisure Trust for clarification over the rumours that the Edlington Swimming Baths are proposed for closure.

(b) St Thomas Wharton Academy – School drop off policy.

**RESOLVED** that the concerns over the revised School policy for vehicles not being able to access the School car park and being restricted to drop off/pick-up on Tait Avenue, be raised at the next meeting with the STWA Chair of Governors early in the new year, as this was causing congestion and difficulties on Tait Avenue itself.

#### **2017.211 Financial matters**

(a) To note & receive schedule of payments and receipts.

**RESOLVED** (1) to note the following December payments made:-

£

1. Wages				various	8,505.73
2. SYPA				43625743	2,307.56
3. Nov HMRC PAYE/NI/Employers NI				43646171	2,258.96
4. 1&1 website hosting - Dec					11.99
5. BT - Phone&Broadband					66.14
6. Allstar Fuels					150.02
7. Rob Miller Tree & Garden - Miners garden lights				43626055	40.00
8. Andrew Towler Associates - NP Consultancy				43626173	1,260.00
9. Custom Clothing - Staff Workwear				43646310	762.60
10. M. Patterson - Re-imburement Party hampers				43646485	112.14
11. Communicorp - Annual subscription					75.00
12. Aspiring2 - Remembrance Sunday Catering				43646415	100.00
13. Pleveys - Christmas Trees				43818833	540.00
14. Armthorpe Elmfield Band - Xmas Carol Concert				43818916	250.00
15. Bestway Wholesale - Xmas party & cleaning kit				43819069	146.49
16. Total Gas&Power - Elec Rec					13.18
17. Total Gas&Power - Elec Cemetery					69.15
18. Festive Lights					293.51
19. Imprest				105785	200.00

(b) to note the following receipts during November :- £

1. Community Centre					508.00
2. Cemetery Fees					2,800.00
3. Remembrance Sunday local donations					325.39

(c) Budgetary control/bank reconciliation as at 30/11/17.

**RESOLVED** to note the budgetary control report and bank reconciliation for the period ending 30/11/17.

(d) To consider the annual Christmas donations to local churches and other bodies.

**RESOLVED** that (1) a donation of £100.00 be awarded to each of the following bodies:-  
Old Edlington TARA

Legacy Church

St John's Church

St Mary's Church

Orthodox Church SS C&K

Edlington & Warmsworth Spiritualist Centre

And (2) this longstanding annual donation allocation be reviewed in early 2018, to consider whether it remained appropriate or whether there were other worthy local organisations that were omitted.

(e) Subscription renewal – Clerks and Council's Direct.

**RESOLVED** to approve the annual renewal subscription in the sum of £75.00.

**2017.212 Correspondence/information items.**

**RESOLVED** (1) to note the following items:-.

1	Hilltop Centre – Parent Activity Team	Petition requesting support for Zebra Crossing on Edlington Lane outside Hilltop School
2	YLCA	NALC'S continued campaign for the removal of business rates on public toilets
3	YLCA	NALC – Local Council's Diversity Commission Request for Your Help
4	YLCA	Training for new councillors at Silkstone, South Yorkshire
5	DMBC	Christmas & New Year Waste & Recycling Collections
6	Deputy Lord Lieutenant	Letter of thanks re Remembrance Sunday invitation
7	DMBC	Invitation to Community Engagement Strategy Development Sessions 27/11/17
8	Legacy Church	The Big Giveaway Invitation Event 3/12/17
9	Smaller Authorities Audit Appointments Ltd	Notification of external auditor appointments for the 2017-18 financial year
10	St Thomas Wharton Academy	Invitation to Senior Citizen's Christmas Party 19/12/17
11	South Yorkshire Advisory Committee	Recruitment of Lay Members

(2) that in relation to item 1, the Clerk be asked to lobby DMBC Highway Team in support of the Hilltop Parent Activity Team's request for a Zebra crossing installation on Edlington Lane, outside the Hilltop Centre on safety grounds and

(3) approval be given in respect of item 4 for the attendance of Councillors Linda Smith and Keri Anderson at the YLCA New Councillor training session at Silkstone, on 15/1/18.

**2017.213 To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

**RESOLVED** that the following Members items be scheduled for consideration at the next meeting on 9/1/18:-

- To lobby DMBC to trim the trees obscuring the newly erected CCTV Cameras installed on Martinwells Lane.

**2017.214 Date of next meeting – Tuesday 9<sup>th</sup> January, 2018 at 6.30pm.**

The meeting closed at 11.47am.