

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 13th FEBRUARY, 2018 AT 10.00AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor Frank Arrowsmith and Councillors Joan Briggs, Jim Mourning, Maureen Patterson and Linda Smith.

Also in Attendance: Simon Oldham (Town Clerk) and Inspector Dave Jones (South Yorkshire Police). No members of the public present.

2018.17 To receive and consider apologies for absence.

Councillors Keri Anderson, Alan Cross, Rob Reid and Tina Reid.

2018.18 To consider motions for the variation to the order of business (if any).

There were no variations to the order of business although the Chairman reported that he agreed to accept the following item of urgent business "Planning application consultation - 18/00279/ADV - Display of 1 internally illuminated totem sign (comprising of 3 different signs), Home Bargains, Edlington Lane, Edlington, Doncaster, the grounds for urgency being that a response was required within 21 days of the notification i.e. before the next meeting of the Town Council on 13/3/18.

In addition, Members **RESOLVED** to bring forward agenda item 10.1(b) "Burial ground - To consider the recommendations of the Cemetery Working Group 12/2/18 re the Grounds Maintenance Operative vacancy and the acquisition of a Town Council van" as the next item of business.

2018.19 To consider the recommendations of the Cemetery Working Group 12/2/18 re the Grounds Maintenance Operative vacancy and the acquisition of a Town Council van.

RESOLVED to approve the following recommendations of the Cemetery Working Group :-
(1) Not to go down the Modern Apprentice route, but to recruit to the Grounds Maintenance Operative vacancy on a like for like full-time basis on NJC terms and conditions at Spinal Point 11, currently £15807
(2) To note the financial implications set out below in respect of SYPA Pension Scheme membership in comparison to NEST National Employment Savings Trust) and in accordance with the Council's decision on 12/1/16 re the auto-enrolment obligations, to offer the post with the NEST Pension Scheme provision, being the Town Council's default Pension Scheme for all new employees

PENSION COMPARISON IMPLICATIONS

Option 1 - Full time replacement £16,123

NEST Scheme - Contributions on earnings over £5876 (i.e. on £10247)

Employee 3%	307.41
Employer 2%	204.94
TOTAL	512.35

SYPA Scheme - Contributions on all of earnings

Employee 5.8%	935.13
Employer 16.1%	2,595.80
TOTAL	3530.93

(3) That the vacancy be advertised in the Free Press, Weekender, on the Town Council's website and Facebook page and notified to the Job Centre. The vacancy advert to indicate that "the ability to drive" would be an advantage

(4) Delegated authority be granted to the three members of the Cemetery Working Group (Councillors Frank Arrowsmith, Joan Briggs and Maureen Patterson) to form the Staffing Sub Committee for this vacancy to shortlist/interview and agree an appointment for this vacancy

(5) The recruitment timeline to comprise:-

- Draft advert to be agreed with Town Mayor
- Closing date for applications Friday 16/3/18
- Shortlisting Wednesday 28/3/18
- Interviews conducted on Monday 9/4/18
- To report the appointment to Council on Tuesday 10/4/18

(6) Approval be given to purchase the Citroen Berlingo YP56 UBZ at a sum of £500 as the Town Council van and for this to be serviced by Yorkshire Main Motors and insured as an addition to the existing policy with Came & Company for the ride on mowers (at an estimated annual cost of £666.40 for any driver)

(7) The Working Group conduct a site meeting at the Cemetery to assess site security and the prospect of building alterations to widen the entry in to the Morgue for use as a potential garage for the van.

2018.20 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillors Jim Mourning and Linda Smith declared an interest in relation to agenda item 10.2 "Allotments – Group 1 Allotment Secretary – Application for financial support" in relation to their capacity as Allotment plot holders at Group 5 site.

2018.21 To identify items for which the press and public may be excluded (if any).

None.

2018.22 To confirm the minutes of the meeting held on 9th January, 2018 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2018.23 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

No members of the public present.

2018.24 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

Inspector Dave Jones (South Yorkshire Police) reported that their Police facebook page was now attracting more interest. The ASB figures for January were 33 which continued a downward trend. They were in the process of seeking injunctions for three persons who had broken their ASB contracts. Members questioned why Social Services had not been more proactive in dealing with these continual behaviours by the same core youths and had not fully utilised the legislation at their disposal. Inspector Jones confirmed that vulnerability and safeguarding were also a Police responsibility as well, as the other agencies and confirmed that they were taking their representations to the "meeting table" on their recommendations on the appropriate interventions that they believed were needed, so that informed judgements could be taken. He advised that Selective Licensing had now come in to force and time would tell over the next few months how robust this would prove in addressing some of the landlord difficulties that had been encountered in recent times. In addition, some further landlord prosecutions were in the pipeline. Mexborough had experienced some particular difficulties over the last few weeks requiring a significant focus of Police attention

and the new Chief Superintendent Shaun Morley had arrived from Sheffield to assist address these and other local issues.

In conclusion, Members drew attention to a spate of burglaries that had occurred in Old Edlington recently and the poor response in this regard and in subsequent visit to the location after the event. Inspector Jones advised that 999 must be called to report a burglary in progress and informed that burglary was one of the key satisfaction measures that they should review as a priority. He promised to look in to what had happened to the reporting system in relation to the incidents that he was now being advised of.

2018.25 To receive information on the following ongoing issues and decide further action where necessary.

(a) Request to DMBC re Audit of Grit bin provision in Edlington

RESOLVED to note the response in relation to the representations made.

(b) To request DMBC to arrange trimming of overgrown trees near CCTV camera erections on Martinwells Lane.

RESOLVED to note that DMBC had confirmed that this land was in fact in the ownership of Housing and Care 21 and that the Clerk had made a subsequent request to them for trimming of these trees so as not to impede the CCTV monitoring.

(c) Feedback on site meeting held on 25/1/18 with DMBC Highways.

RESOLVED (1) to note the positive outcome of the site meeting held with Highways Officers and the summary of the measures that they had agreed to undertake and (2) a leaflet/flyer be prepared by the Clerk seeking the views of the residents of Hillside Drive on the scope for single yellow line parking restrictions being put in place and the results to be fed back to Highways in due course.

2018.26 Planning Application Consultations.

(a) 18/00025/ADV - Display of various illuminated and non-illuminated signs, 4 The Crescent, Edlington, Doncaster, DN12 1AJ

RESOLVED that no objections be raised regarding this proposed development.

(b) 18/00072/TCON - Conservation area notification to remove one young Lime, remove one early mature Sycamore with replanting within the site and selectively pruning minor branches of one mature Sycamore to gain minimum clearance of the property. The trees are within the Old Edlington Conservation Area, White House, Edlington Lane, Edlington, Doncaster

RESOLVED that no objections be raised regarding this proposed development.

(c) 18/00227/FUL - Erection of ground floor extension to the rear and two storey extension to the side, 15 Kennington Grove, Edlington, Doncaster, DN12 1SX

RESOLVED that no objections be raised regarding this proposed development.

(d) Urgent item – 18/00279/ADV - Display of 1 internally illuminated totem sign (comprising of 3 different signs), Home Bargains, Edlington Lane, Edlington, Doncaster

RESOLVED that no objections be raised regarding this proposed development.

2018.27 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground - i) To consider the recommendations of the Cemetery Working Group 22/1/18 re burial fees and the Parish/Non-Parish resident definitions.

RESOLVED to approve the following recommendations of the Cemetery Working Group :-

- (1) the definition of a “non-resident” be revised to include former residents who could demonstrate that they had lived in Edlington for a minimum of 10 years during their lifetime, “as qualifying for the resident burial fee”. In addition that a “resident” be defined as a person that has resided in Edlington for a minimum of 10 years (or having been a resident since birth) thereby

demonstrating having been a local taxpayer and having contributed towards the upkeep of Edlington Cemetery during this period of residency; (2) the appeal mechanism against any decision made under the Town Council burial ground regulations or in respect of any burial fee levied, be to the Town Clerk in consultation with the Town Mayor and Deputy Mayor and (3) to retain the differential rate of burial fees for Parish/Non-Parish residents and that the schedule of burial fees from 1/6/18 be set as follows:-

	PARISH £	NON PARISH £
Burial	850	2500
Reopen	450	1200
Child grave	0	0
Garden of Rest	450	1200
2nd. Internment of Ashes - GR	225	300
3rd. Internment of Ashes	50	300
Scattering of Ashes (WFG)	35	50
Memorial (headstone)	150	250
Kerb set	125	250
Re-fit	40	75
Vase	15	20
Wooden Cross	40	40
Rose Plaque	10	10
Reservation of grave Space for 30 years	300	900
Wooden Bench (prices inclusive of VAT) as at January 2017	610.80 1.5m 658.80 1.8m 1030.80 2.4m	
Granite Bench	Price available on request	
Plaque (Brass or Silver for bench)	55	
Router engraving on bench	69	

(b) Allotments – Group 1 Allotment Secretary – Application for financial support
RESOLVED to approve an award in the sum of £1000 inclusive of VAT for supplementary boundary/security fencing.

(c) Community Centre – NHS Health Check Clinic 7/3/18
RESOLVED to note the health check clinic scheduled for 7/3/18 to be held in the Grainger Centre and the publicity given via the Town Council website and facebook page.

(d) Recreation Ground/Miners Memorial Garden – i) Supplementary repair quote – further damage to Recreation ground fencing.
RESOLVED to accept the supplementary quote from Thorndell Engineering in the sum of £295 and approval be given to progress the remedial repair work.
ii) to consider initial quotes for bollards to locate at parking area at rear of ECO
RESOLVED to note the quotations received from suppliers of bollards and approval be given to proceed with Broxap as per their quotation in the region of £200 per bollard x 3 and for the supply of chain link on the basis of the terms set out.

(e) Improvement Projects & Events :-

- 1) Edlington Festival 2018 – Minutes of Activities Working Group meeting 31/1/18.

RESOLVED (1) to note the minutes of the Activities Working Group meeting held on 31/1/18 and the initial preparations being made for the Edlington Festival on 28/7/18 and (2) approval be given to secure the booking of the Armthorpe Elmfield Brass Band for this years “Carols in the Park” event on 17/12/18.

- (f) Society of Local Council Clerks - Update on preparations for introduction of GDPR.

RESOLVED to note the update from SLCC on the passage of the proposed GDPR Bill currently going through Parliament and the plans to provide a supporting toolkit /templates in compliance with the anticipated requirements.

- (g) To consider future policy on historical Christmas donations to Churches & local organisations.

RESOLVED that the Clerk be asked to draw the Town Council’s existing grants policy and application form process to the attention of the local Churches and Old Edlington TARA with an invitation for them to consider applying through this process in future (or at any point during the year), as a replacement for the customary practice in recent years of awarding each a £100 donation each Christmas time.

2018.28 Mayor’s Announcements (if any).

The Mayor announced that he had been approached by St Leger Homes inviting him to a meeting next Tuesday 20/2/18 at 2pm at the Hilltop Crescent community hall. He anticipated that this may be a consultation event on the potential closure of local Halls which might also include Mallin Drive, Howbeck Drive and urged any other Town Councillor who was available to join him at this meeting.

2018.29 Matters requested by Councillors.

- (a) Representations to DMBC re tidying up of the Granby Park Play Area

RESOLVED that the Clerk be asked to make further representations to DMBC regarding the clear up of fly-tipping, tidying of the Granby Park play area and grass cutting of the field.

- (b) Promotion & booking fees/ arrangements for Grainger Centre.

RESOLVED that a Working Group of Town Council Members be scheduled later during April to examine the prospects for greater publicity of the availability of the Grainger Centre as a hire venue, particularly during the daytime, the potential for a special introductory rate and comparisons with the fees charge by other local venues including the Hilltop Centre and ECO as well as the potential for the future use of the lounge area within the Grainger Centre.

2018.30 Financial matters

- (a) To note & receive schedule of payments and receipts.

RESOLVED (1) to note the following February payments made:-

£

1. Wages				various	7,205.90
2. SYPA				44988594	1,963.09
3. Feb HMRC PAYE/NI/Employers NI				44990599	1,966.02
4. 1&1 website hosting - Feb					11.99
5. BT - Phone&Broadband					68.03
6. Allstar Fuels					150.07
7. Thorndell Engineering - Rec fence repair				44920900	660.00
8. Custom Clothing - Rigger boots				44741806	22.00
9. DMBC - Rec play equipment repairs				44741904	1,786.50
10. TH White Group - rat bait				44741995	132.02
11. Water Plus - Cemetery				44744974	76.03
12. Reece Safety Products Ltd - Grit Bin				44778831	127.44
13. Total Gas&power - Gas Grainger					872.87
14. Doncaster Electrical Servs Ltd - CCTV repairs				44921028	161.83
15. Ernest Waddington Ltd - Edging Boards				45027747	505.00
16. AWS Landscapes - Recoil repair				45027925	14.70
17. Yorkshire Water - Rec				45027835	7.48
18. Total Gas&Power - Elec Rec					24.35
19. Imprest					200.00

(b) to note the following receipts during January :-

£

1. Community Centre					565.00
2. Cemetery Fees					5,905.00
3. Cambridge B.Soc Interest					32.61
4. Reclamation of VAT Q3					1,388.63
5. Allotment Rents					1,184.00
6. Woodland Trust phase 2 grant					4,500.00

(c) Budgetary control/bank reconciliation as at 31/1/18.

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 31/1/18.

(d) Application for grant funding – St John’s Ambulance.

RESOLVED that approval be given to the award of the sum of £250.

(e) Application for grant funding – Aspiring2

RESOLVED that consideration be deferred for further consideration at next month's meeting pending further information on the Late Breakfast Club proposal and in this regard, Sue Oxley be invited to attend the meeting to give an overview and an explanation of how it was envisaged this would operate. In addition, a copy of the Aspiring2 Constitution be requested, in advance of the meeting.

2018.31 Correspondence/information items.

RESOLVED (1) to note the following items:-.

1	Hilltop Parent Activity Team	Family Cook & Eat 15/2/18
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2	DMBC	South Yorkshire Combined Authorities Mayoral Election 3/5/18
3	DMBC	Road Closure Order – Princes Crescent
4	Doncasterlocalon-line	New Media Brand
5	St John's Church	Letter of thanks re donation
6	Orthodox Church	Letter of thanks re donation
7	YLCA	Dementia Friendly Council's
8	YLCA	Planning Seminars
9	Yorkshire Main Community Centre	Letter of thanks re donation for festive lights electricity supply
10	Yorkshire Main Heritage Trust	Donation and storage of banner

(2) in respect of item (10), the Town Council agree to accept the donation and storage of the YMHT banner and the Clerk to make enquiries of the Council's insurers as to whether it could be placed on the "All Risks" cover, not being a Town Council asset, in light of its anticipated value or alternatively it not being insured and being kept at the "own risk" to YMHT.

2018.32 To notify the Clerk of matters for inclusion on the agenda of the next meeting. RESOLVED that Members advise the Clerk of any item(s) requiring consideration at next months meeting.

2018.33 Date of next meeting – Tuesday 13th March, 2018 at 6.30pm.

The meeting closed at 11.54am.