

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 14th AUGUST, 2018 AT 10.0AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Councillors Rob Reid (Mayor), Joan Briggs, Jim Mourning, Linda Smith and Paul Twitchell.

Also in Attendance: Simon Oldham (Town Clerk) and two members of the public present.

2018.136 To receive and consider apologies for absence.

Councillors Keri Anderson, Frank Arrowsmith and Maureen Patterson.

2018.137 To consider motions for the variation to the order of business (if any).

There was no variation to the order of business.

2018.138 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillors Jim Mourning and Linda Smith declared an interest in relation to agenda item 10.2(b) "Developer work on site at Thompson/Dixon and preparations/removal of trees/shrubbery adjacent the perimeter on Group 1 & 5 Allotments" as allotment plot holders but remained and participated during the consideration thereon.

2018.139 To identify items for which the press and public may be excluded (if any).

None.

2018.140 To confirm the minutes of the meeting held on 10th July, 2018 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2018.141 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

A local parishioner and allotment plot holder at Group 5 allotments spoke in relation the imminent Wates development and urged the Town Council to support the removal of the undergrowth at the perimeter of the site and that bordering alongside the perimeter fencing adjoining his plot. He outlined that the excessive growth outside his plot was three metres in height and blocked out light impacting on the ability to grow produce. A clear opportunity existed as Wates as part of their development were prepared to remove this shrubbery and this would no longer require Town Council Ground staff to maintain/cut back this area going forward. The fencing has razor wire on top and during the development which was expected to take two years to complete, Wates were on site to provide 24/7 security.

The Town Mayor thanked the parishioner for his comments and advised that this matter was to be considered later during the meeting as item 10.2(b).

2018.142 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

None present.

2018.143 To receive information on the following ongoing issues and decide further action where necessary.

(a) Meeting with DMBC Highways re Hillside Drive Parking Restrictions 30/7/18.

RESOLVED (1) to note the summary feedback from the Clerk on the outcome of the meeting with Highway Officers on 30/7/18 and in light of this (2) a further leaflet drop by way of update, be delivered to residents on Hillside Drive advising that i) Highways were proposing to single yellow line the two double bends but not the remaining straight stretch of

Hillside Drive as there were no perceived safety risks from doing the entire road and their perception was that by doing so would only push the parking problems wider afield/elsewhere. The restriction would be in line with the majority preference of residents, Monday to Friday 8am - 9.30am and 3 - 4.30pm. The Traffic Regulation Order to put this into effect would commence shortly but would take in the region of 6 - 9 months to be fully implemented

ii) I-bars were available free of charge on application to the Highways Authority to assist with any immediate ongoing parking problems being experienced

iii) The Town Council had agreed to write to explore with Hilltop School if there was any scope for additional overflow parking provision in the area which was part of the former School field which had been sold off and was now an open green space area, in order to alleviate current difficulties being encountered on Hillside Drive.

(b) Enquiry/Freedom of Information request to DMBC Assets Team re Friends of Martinwells Lake (FOML) lease arrangements.

RESOLVED (1) to note the response from the FOI enquiry to DMBC Asset's Team and notwithstanding this, a further request be made for the existing lease to be subject to renewal for any interested local community group to bid for; (2) confirmation be given to Friends of Martinwells Lake that the Town Council would be represented at their ten year anniversary celebration event on 31/8/18 and (3) a request be made for a copy of the Constitution of FOML together with confirmation of whether their meetings were available for any interested member of the local community to attend and minutes of their meetings and accounts being available for public inspection.

(c) De-brief on meeting with DMBC Mayor and Senior Officers 9/8/18 re Royal Estate and associated matters.

RESOLVED (1) to note the summary feedback from the Clerk on last Thursday's meeting with DMBC Mayor Ros Jones and Senior Officer's to principally discuss the lack of affordable housing opportunities in Edlington and the plan/vision for addressing the complex and multiple issues contributing to the crime and ASB experienced on the Royal estate and (2) in light of this the offer be taken up for a further briefing by the Stronger Communities Manager (West) and Inspector Dan Mcknight (South Yorkshire Police) on the work and actions delivered by the Civitas Multi-agency group, over the last few months and the prospect of Town Councillor representation going forward via the Town Mayor and Deputy.

(d) Reply from TJ Morris, site owners re former Ridings site overgrown trees and development plans.

RESOLVED to note the response as outlined by the Clerk that the site owners had agreed to investigate the claims of overgrown trees and consider appropriate remedial action.

2018.144 Planning Application Consultations.

None.

2018.145 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground. – update on seeking of quotes for new improved access/steel door to former mortuary building.

RESOLVED to note the single quote that had been received to date and that consideration be deferred to the September meeting pending receipt of two additional quotes that had been requested.

(b) Allotments – i) Grant funding application – Group 2/3 Allotment Association.

RESOLVED to approve the award of the sum of £250 as requested.

ii) Developer work on site at Thompson/Dixon and preparations/removal of trees/shrubbery adjacent the perimeter on Group 1 & 5 Allotments.

RESOLVED (1) to note the site meeting held with Wates on 31/7/18 to review the impact of the hedging pulled out in error adjacent to the Group 1 Allotment entry gate, thus leaving their site exposed and the measures to be put in place to secure the site with the Development compound being erected and the more permanent solution when the development was completed with the rear of the new bungalows to border the allotment perimeter with appropriate fencing erected in a position to be agreed in due course and (2) approval be given to the removal of the hedging/shrubbery along the perimeter of the Group 5 Allotment site, right back to the palisade fencing.

iii) Annual site inspections.

RESOLVED (1) to note the reporting by the Clerk that he and the Town Mayor had recently inspected Group 5 site and that the Clerk and Cemetery & Grounds Maintenance Supervisor had inspected the Group 2/3 site and (2) to note that the Clerk would be arranging to carry out further inspections of Groups 1 and 4 sites within the next couple of weeks and an open invitation would be extended to any Town Councillor who would like join these site inspections.

(c) Community Centre

RESOLVED to note the reporting by the Clerk that following the recent publication of the Grainger Centre promotional leaflet, a new weekly daytime booking had been secured from 9am to 4pm on a Thursday for an Adult Day Care Group which commenced on 9/8/18.

(d) Recreation Ground/Miners Memorial Garden.

RESOLVED to note that (1) further damage had occurred to one of the swings at the Recreation ground where the seat had been removed and the chains tied in a knot. The Clerk was in liaison with DMBC Play Area Inspector to arrange for its repair and (2) that a new plinth had been added to the Miners Memorial garden in recognition of deceased Miners and the brickwork had been carried out by volunteers from the Hilltop Centre.

(e) Improvement Projects & Events – i) Edlington Festival 28/7/18 income & expenditure summary and event de-brief.

RESOLVED (1) to note the summary analysis of the cost of staging the Edlington Festival with income totalling £770 and expenditure of £3272, representing a net cost to the Town Council of £2502 and (2) that the Clerk would be sending out a number of “thank you” acknowledgements to all individuals, partners and community groups that had contributed their time and efforts towards ensuring the overall success of the event.

ii) Preparations for Armistice and Remembrance Sunday Commemoration/Events.

RESOLVED that (1) an Activities Working Group meeting be scheduled for Monday 10/9/18 at 10am to progress preparations; (2) in the meantime, the Clerk be requested to submit a road closure application in respect of the parade to mirror last years arrangements and (3) enquiries be made with regard to sourcing an appropriate brass band.

iii) Preparations for Christmas illuminations/trees and Senior Citizen party/bingo event.

RESOLVED that this matter be scheduled as an agenda item for consideration at the Activities Working Group meeting scheduled for Monday 10/9/18.

(f) Setting up and functioning of Town Councillor designated e-mail accounts.

RESOLVED to note that designated Town Councillor e-mail accounts had now been set up via the Town Council’s web hoster, 1 and 1 Internet and that Town Council

business/communications would now all be through the new account with the ceasing of communications through Town Councillors personal e-mail accounts.

(g) Deputy Mayor pendant – quote from Fattorini's.

RESOLVED to note the quotation from Fattorini's and this be deferred for further consideration at the September meeting along with updated prices for the alternative quote sourced from Fattorini's around a year ago for a similar badge.

(h) Sourcing an additional quantity of "Past Mayor" badges.

RESOLVED that approval be given to source a further quantity of six Past Mayor badges from Fattorini's in accordance with their recent quotation.

(i) NALC Briefing LO9-2018 – To adopt recommended consequential revisions to the 2018 Model Standing Orders.

RESOLVED that approval be given to update the Model Standing Orders to reflect the recommended consequential revisions.

2018.146 Mayor's Announcements (if any).

The Mayor reported that he had attended the following events over the last few weeks :-

25/6/18 – Jo Cox Great Get Together and the St John's Ambulance Interviews for their Cadet of the Year Award

7/7/18 – Opening of the St John's Ambulance newly refurbished premises

8/7/18 – NHS 70th Anniversary Commemoration Event & Gala at Tickhill Road

9/7/18 – Victoria Academy Summer Fayre

16/7/18 – Worksop College to pitch to NCS Volunteers re their participation and support of the Edlington Festival and associated preparations

18/7/18 – New Brownie Pack Promise Evening

24/7/18 – St John's Ambulance Cadet of the Year Awards

27/7/18 – St John's Church Edlington Festival Banner Event

28/7/18 – Edlington Festival

In addition, the Town Mayor reported on an open invitation for any Town Councillor to attend Aspiring 2's Fun-Filled Friday's fund raising event on 7/9/18 at the Hilltop Centre.

2018.147 Matters requested by Councillors.

(a) Prospect of requesting a meeting with Maltby Town Council re sharing best practice.

RESOLVED to note that the Clerk would look to take this forward in the Autumn following meeting the new Internal Auditor who was also the RFO at Maltby Town Council.

(b) CCTV for the Recreation Ground.

RESOLVED that (1) further considerations be given to the prospect of whether the Town Council should look to fund CCTV monitoring equipment at the Recreation ground in light of the continual ongoing vandalism and fly-tipping being experienced and (2) in order to pursue this, the Clerk to approach the DMBC Safer Communities Team to source contacts for suppliers on their framework agreement and to view the specification and capability of the equipment currently located in the vicinity of Martinwells Lake.

(c) Zebra crossing outside Asda – safety.

RESOLVED that a request be made to conduct a site meeting with DMBC Highways to view the site, dangers posed and potential options to alleviate the risks.

(d) Lobbying for a bin outside the houses in the Square – Broomhouse Lane.

RESOLVED that the Clerk be asked to approach St Leger Homes in furtherance of this request.

(e) Overgrown bush/tree overhanging the pavement on Baines Ave.
RESOLVED that the DMBC Area Team be approached with a request to serve an appropriate notice on the occupier of this dwelling to cut back the overgrown bush/tree.

2018.148 Financial matters

(a) To note & receive schedule of August payments.

RESOLVED (1) to note the following August payments made:-

£

1. Wages			various	8,818.93
2. SYPA			48572004	2,054.52
3. HMRC - PAYE/NI Aug			48572033	2,396.13
4. NEST Pension contributions				62.35
5. 1&1 website hosting June				11.99
6. BT - Phone&Broadband				64.31
7. Applegreen Fuel				234.20
8. Imprest - petty cash				150.00
9. Total Ga&Power - Elec Rec				28.99
10. Total Gas&Power - Elec Grainger				713.66
11. A.Bantock - Rec roof/facia repairs			48288654	1,530.00
12. AP Duckitt - Ash chippings Woodland site			48288764	480.00
13. HSS Hire - Generator Festival			48294189	75.60
14. YPO - Cleaning supplies Grainger			48279241	196.22
15. Custom Clothing			48279015	228.00
16. Water Plus - Cemetery			48279096	52.78
17. Farmstar - Blades for Kubota			48517411	84.00
18. Plevy & Sons Ltd - weed killer			48517496	46.80
19. Rob Miller Tree & Garden - Felling Old Edlo			48480480	700.00
20. D.Tuby - Festival entertainment/catering			48516870	610.00
21. Bestway Wholesale - Festival supplies			48517196	48.26
22. Sheffield Pipe Band - Festival			48517600	400.00
23. Chesterfield Chevrons Marching Band			48520465	300.00
24. Lottie Simone - Festival performer			48520571	50.00
25. Storm Taekwando - Festival performer			48520621	50.00
26. Quicksteps - Festival trophies			48520418	72.00
27. Total Gas&Power - Elec Rec				33.11
28. Total Gas&Power - Gas Grainger				244.58
29. A.Towlerton Associates - N.Plan Consultancy			48689023	840.00
30. Green Toilet Company - Festival			48689091	338.40
31. M.Patterson - Mileage YLCA Annual Meeting			48689233	31.50
32. Maltby Miners Welfare Band - Festival			48710049	300.00
33. Bentley Fencing Ltd - Gp 5 Allot's fence			48571466	1,404.00
34. Torne Valley - Brushcutter/trimmer			48688859	559.00
35. AWS Landscapes - Grounds Mtncce supplies			48790665	99.36
36. TH White - rat bait			48800757	99.00
37. Yorkshire Water - Rec			48809004	24.29

(b) to note the following receipts during July :-
£

1. Community Centre				606.00
2. Cemetery Fees				5,260.00
3. Nationwide investment interest				633.46
4. DMBC - Grainger hire NP Referendum				150.00
5. YMHT -Festival wreath				25.00

(c) Budgetary control/bank reconciliation as at 31/7/18.

RESOLVED to note the budgetary control statement and bank reconciliation for the period ending 31/7/18.

(d) Nationwide 1 year investment maturity statement & interest accrued.

RESOLVED to note the Nationwide maturity statement as at 16/7/18.

2018.149 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	DMBC	Traffic Regulation Order – Thompson Ave
2	Parishioner request	Relocation of Hatter Drive bus stop
3	YLCA	Natural England - Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)
4	YLCA	White Rose Update – July 2018
5	YLCA	The Good Councillors Guide to Finance and Transparency 2018 and The Goods Councillor's Guide 2018
6	YLCA	NALC Revised GDPR Toolkit - August 2018

(2) in respect of item 2, the Clerk be asked to request SYPTE to relocate the bus stop to alleviate the difficulties of the parishioners drive being blocked by the bus operator.

(3) The Clerk in consultation with the Mayor to agree an appropriate response in respect of the consultation set out at item 3.

2018.150 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED that the Clerk be notified of any further items requiring scheduling for consideration at next months meeting.

2018.151 Date of next meeting – 10.00am Wednesday 22nd August, 2018 (Co-optee applications) and Tuesday 11th September 6.30pm (Ordinary meeting).

The meeting closed at 12.05pm