

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 13th NOVEMBER, 2018 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Councillors Rob Reid (Mayor), Keri Anderson, Jim Mourning, Maureen Patterson, Linda Smith and Daniel Sweeney.

Also in Attendance: Simon Oldham (Town Clerk), DMBC Ward Councillors Phil Cole and Tina Reid up to and including minute number 2018.199(a) and two local parishioners.

2018.192 To receive and consider apologies for absence.

Councillors Frank Arrowsmith and Joan Briggs.

2018.193 To consider motions for the variation to the order of business (if any).

There was no variation to the order of business.

2018.194 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

Councillors Jim Mourning and Linda Smith declared a disclosable pecuniary interest in relation to agenda item 10.2(a) "To determine allotment fees for 2109", as current plot holders at Group 5 Allotment site and withdrew from the meeting during the consideration thereon.

2018.195 To identify items for which the press and public may be excluded (if any).

None.

2018.196 To confirm the minutes of the meeting held on 16th October, 2018 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2018.197 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

Two local parishioners and plot holders at Group 4 "Hilltop Allotments" spoke in relation to agenda item 10.2(b) "Update on request to Group 4 Allotment Secretary on issues identified at recent site meeting (Hilltop site)" by firstly advising that in relation to the Clerk's concern over the plot surrounded by corrugated sheeting in which it was not possible to see in to the plot, that they would arrange to cut out inspection hole(s) to ensure future inspection visibility. Secondly, in relation to the pile of debris that had accumulated in the top right hand corner of the site adjacent the perimeter fencing bordering Hilltop Primary School, this was being addressed as capacity allowed by burning any wooden material that was evident. In addition some of the concrete material deposited here was the result of former dis-used sheds on site that had been demolished and part of the wider clearance/tidying up of other plots on site. It was their intention to separate the concrete blocks from the soil and break it down via machinery or brickcrusher type kit hired, for re-use elsewhere within the site on establishing paths. Other sources of the debris in the pile was a consequence of fly-tipping which appeared to have been from some plot holders although the difficulty in being able to deal with this effectively was catching those responsible in the act. In addition, it was reported that a quote had been received for the pile of debris to be removed off site which was £36000, way beyond the Allotment Association's means. It was also reported that a recent water bill of £1400 had been received and they were attempting to take action against fellow plot holders for wilfully disrespecting the water supply connection. In conclusion, the Parishioners advised that they would address the pile of debris as outlined above as and when time allowed and were unable to place a specific time limit on when this could be rectified given that one of them worked away quite frequently and depended upon their

availability and time they were able to commit. They also indicated that some financial assistance may be sought at some point from the Town Council to help with the hire of suitable machinery to get to grips with this.

2018.198 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

DMBC Ward Councillor Phil Cole updated on :-

- Project Civitas – work that was ongoing and the recent award of £123k funding to start to address some of the worst issues facing the Royal estate including some of the easier environmental aspects that could be addressed. The Police were also progressing operation shield by visiting all properties on the estate and were tackling organised crime groups that were prevalent. In addition, the Police station was now open two part days per week and “conversation points” were also to be offered at differing local points that were easily accessible. The Mayor had made this one of her priorities for action. Directors and Heads of Service were also heavily involved. A particular challenge was the fact that there were currently between 45-60 empty properties on the estate at present and contrary to current perceptions, there were multiple landlords on the estate. There were three strands to Civitas, the Gold group that Mayor Jones and the Police Commander sat on, Silver, a strategic group that I am a member of and Bronze, an operational group chaired by the Communities Manager (West) which I understand that the Town Council are now participating in
- The Edlington swimming pool had to be closed last week as a result of a broken filter. The pool had to be emptied, repaired and re-filled. In addition, there was a £9m refurbishment programme planned for the pool, a ten year project and he had asked for further details on the schedule of works that would comprise the scheme
- Three surgeries that he held each month, at Warmsworth, the Yorkshire Main Community Centre and the HilltopCentre
- Regarding the proposed lease renewal of the Martinwells Lake to the “Friends of Group” which he was in support of, he asked what the Town Council’s concerns were. He outlined that this arrangement was not a normal lease but a trusteeship to a group of volunteers who over several years had dedicated their time to supporting the upkeep of the lake. There had to be a formal mechanism of agreement with DMBC as the landowner. The organisation had over the years obtained nearly £60k of grant funding from a variety of external bodies and had to be a credible organisation to do so.

In response, Members of the Town Council expressed the view that it was considered only right from an openness and transparency viewpoint that the lease should be offered up for any interested local community group to have the opportunity to bid to take on the lease. Furthermore, the Town Council were concerned that despite asking for a copy of its Constitution from the FOML Group and whether minutes of its meetings and accounts were available for public scrutiny, that none of this had been forthcoming. This did not demonstrate that FOML was open and transparent in the way that it was set up and operated.

Ward Councillor Tina Reid also expressed her view that the lease ought to be put up for general tender for any interested local groups to bid for. In addition, she reported that she had been made aware of local people who had wanted to join FOML Group and participate in its activities had been prevented from doing so. In addition, a proposal in the past to generate a café and form of country park at the site had been point blankly refused. It appeared that FOML Group were not interested in looking at progression and engagement and involvement with other parts of the community who wanted to participate in and enhance the lake and its surroundings further.

- Ward Councillor Tina Reid also updated on a matter she was dealing with in support of a lady in the Ward who had a snake (an Adder) in her garden. It was not deemed to be a pest and adders were viewed to be endangered species. The RSPCA would not attend unless it was a trapped animal.

2018.199 To receive information on the following ongoing issues and decide further action where necessary.

(a) Representations to DMBC Portfolio holder for Communities re lease renewal Martinwells Lake and re provision of Constitution of Friends of the Lake Group.

RESOLVED to note that no substantive response had been received from the DMBC Portfolio holder for Communities further to correspondence from the Clerk submitted on 25/10/18, other than advice that the subject of the lease renewal was due to be considered at a meeting of the DMBC Assets Board on 14/11/18, and in light of this, the matter be rescheduled as an agenda item for next months meeting.

(b) CCTV for the Recreation Ground – update re images/range/capability of existing columns/camera’s on Martinwells Lane and to agree date for a Working Group meeting (suggested as either Tuesday 20/11/18 or Monday 26/11/18 @10am.

RESOLVED (1) to note the stills received from DMBC Community Safety Team on the quality of the images of the existing CCTV cameras located on the Lane on entry and at the bottom of the Lane at Martinwells lake and (2) a working Group meeting be scheduled for Monday 26/11/18 at 9.30am for the Town Council to consider the prospect of acquisition of further CCTV cameras/columns at the bottom end of the community woodland site and bordering the recreation ground.

(c) Reply from DMBC re potential overflow parking off Hillside Drive for Hilltop School parents use.

RESOLVED (1) to note the response from DMBC Streetscene Team advising that they would not consider the Town Council’s desire to create an overflow parking space on open land adjacent to Hilltop School as this was part of a designated “public open space” and by definition, this was deemed inappropriate and (2) in light of this, a site visit be scheduled for Members to view the land in question on Monday 26/11/18 to evaluate the prospect of whether a parking space was feasible at this location and the scope for making any further representations.

(d) Representations to DMBC Mayor re burnt out shop – 2 Main Avenue, Edlington.

RESOLVED to note that a reply had not yet been received from the Mayor further to correspondence from the Clerk on 24/10/18 and in light of this, the matter be rescheduled for further consideration at the next meeting.

(e) Preparations for and matters to raise at meeting with Police & Crime Commissioner 19/11/18.

RESOLVED to the summary of issues submitted to the PCC’s office that Members of the Town Council wished to raise at our meeting with him next week on Monday 19/11/18.

2018.200 Planning Application Consultations.

RESOLVED that no objections be raised in respect of the following proposed development :- 18/02524/3FUL - Installation of lattice tower for CCTV camera and fencing, Edlington Victoria Academy, Church Road, Edlington.

2018.201 Report of the Clerk – To receive updates and consider matters in respect of:

- (a) Burial ground.

RESOLVED to note that the building works to widen the entrance to the former Cemetery mortuary building and install a new steel security door had been completed over the last couple of days.

- (b) Allotments – i) To determine Allotments fees for 2019.

(Councillors Linda Smith and Jim Mourning withdrew from the meeting during the following item).

RESOLVED that Allotment fees be increased by £1 per acre in 2019, to £73 an acre, increase of 1.39%.

(Councillors Linda Smith and Jim Mourning returned to the meeting).

- ii) Update on request to Group 4 Allotment Secretary on issues identified at recent site meeting (Hilltop site) 13/9/18.

RESOLVED that in relation to the letter received by the Group 4 Secretary and his attendance at tonight's meeting along with a fellow Committee member, they be advised that the Town Council; i) to accept the commitment given to put an inspection hole in the plots with corrugated sheeting so that on future visits, it would be possible to view in to the plots concerned and ii) re the discussion on the accumulated pile of rubbish in the top corner bordering the perimeter fence and Hilltop School, the Council want to see some coordinated action to seriously look to clear this within the next 6 months (by the end of May 2019) and remain very concerned that the build up of material here has accumulated over the last 18 months and little has been done to address it despite this being raised over a year ago. Whilst it was acknowledged that some good work had been done elsewhere on site to clear gardens, more needed to be done by the Association taking some more robust action to burn wood and some of the material in that corner, the breaking down of concrete slabs in to material to be used elsewhere on site for paths or similar re-use on gardens, as well as some material which may need to be disposed of off-site. In the event of looking to hire any equipment/kit for example brick crusher or any pick-up trucks to cart some of this away, any financial support from the Town Council towards some of the costs, could only be considered if written quotes for the hire of this equipment was presented, setting out the number of days of proposed hire.

- (c) Community Centre – nothing to report.

- (d) Recreation Ground/Miners Memorial Garden - i) Progressing CCTV monitoring of Miners garden – quote for hard drive from ICU2 Security.

RESOLVED to approve the quotation from ICU2 Security for the location of a DVR hard drive at Emms Transport premises for the existing CCTV camera overlooking the Miners Memorial garden to be monitored remotely via wi-fi at the Grainger Centre and written thanks be forwarded to Emms for the support they have offered in agreeing to locate this equipment at their premises.

- ii) Creation of hardstanding/bandstand at the Miners garden.

RESOLVED that approval be given to the quotation of £500 for erecting the breeze blocks and concrete surfacing from JM Building in accordance with the decision earlier in the year upon precept setting, for this project to be funded from existing reserves.

- iii) Skate ramp damage at the Recreation Ground.

RESOLVED to note the photo's submitted by the DMBC Play Area Inspector of the damage to the skate ramps caused by wheelie bins being carted down and burnt on the ramps and that the Clerk had requested a quotation for their removal.

- (e) Improvement Projects & Events – i) Post event review - Armistice and Remembrance Sunday Commemoration/Events.

RESOLVED (1) to note the huge success of both the Armistice event on Friday 9th and Remembrance Sunday on 11th which had an excellent turnout by the local

community and fantastic support from a range of partners who had each contributed towards their success; (2) the Clerk be asked to submit e-mail or letters of thanks to all respective individuals and organisations that had each played their part in the success of the commemorations and (3) to note that the Edlington Ex-servicemen's Club were keen to work in partnership again with the Town Council to build upon and enhance the event even further next year.

ii) recommendations of Activities Working Group meeting 22/10/18 – Senior Citizen's Bingo event 14/12/18 and Carols in the Park 17/12/18.

RESOLVED to note and support the recommendations of the Activities Working Group in preparation of the staging of the Senior Citizen's Christmas Bingo event on 14/12/18 and the Carols in the Park Christmas carol concert on 17/12/18.

iii) Prospect of staging an Edlington Gala in 2019 – update on publicity placed seeking a Gala Organiser/Organising Committee.

RESOLVED (1) to note the advert placed on the Town Council facebook page inviting interested members of the local community who may be willing to volunteer themselves as a Gala coordinator or to form part of a Gala organising committee in 2019 and that this had attracted one expression of interest; (2) arrangements be made for the Town Clerk and Town Mayor to meet this volunteer to discuss the prospect and associated issues further and (3) the advert also be placed in the December edition of the In-Focus magazine with a view to all expressions of interest being considered no later than the end of January 2019 and a decision be made on whether to hold a Gala and which individual or group of individuals be awarded the remit of coordinating a gala during the Summer of 2019.

(f) Community Woodland Project – i) Aviva Community Fund - public vote open until 20/11/18.

RESOLVED to note the reporting by the Clerk that the community woodland project had attracted a total of 1167 votes as of today, with the public vote due to close at noon on Tuesday 20/11/18.

ii) Community Steering Group – enquiry to Nationwide Volunteers re woodland support and sourcing of additional administrative support.

RESOLVED to note the enquiry made via Nationwide Volunteers and their response in examining whether there was any scope of training or a volunteer being pursued in conjunction with the Community Foundation.

(g) YLCA Advice note – Mayor/Chairs Allowance.

RESOLVED to note the YLCA advice note on the scope/options for how a Chair/Mayoral allowance can be administered.

(h) To consider scope for development projects in 2018/19 in preparation for January's Precept setting.

RESOLVED that further consideration be given when setting the 2019/20 precept of the scope for considering :-

- A dedicated budget for the community woodland project
- Recognition scheme for longstanding contributions by Edlington businesses to the Edlington community.

(i) Christmas bonus to staff.

RESOLVED that a flat rate Christmas bonus of £100 be awarded to all full-time Town Council staff, £50 to the Grainger Centre Caretaker and Recreation Ground Caretaker and £20 to the Allotment Rat Bait Operative.

(j) Christmas entertainment/singer provision at Swallowdale and Headingley Care Homes 15/12/18.

RESOLVED (1) to note that confirmation had been received that each Care Home would welcome the provision of Singer Lottie Simone attending and performing for residents with some festive cheer on Saturday 15/12/18, 1.30pm at Headingley Court and 2.30pm at Swallowdale, her fee for so doing being £100 and (2) to support these arrangements and note that the Mayor and Members of the Council were welcome to attend.

- (k) Project Civitas – i) Decision Record re investment of £123k resources on Royal estate.

RESOLVED to note the decision record outlining the allocation of £123k resources on this Civitas project.

ii) request for Community Groups/the Town Council to propose a “legacy proposal” to enhance community support in to the future.

RESOLVED that a bid be put forward in respect of the community woodland project for up to a couple of “Interpretation boards” to locate at either entry point in to the site.

- (l) Hatter Drive bus stop – Parishioner representations re buses blocking driveway and lobbying undertaken to SYPTE to attempt to find a satisfactory resolution.

RESOLVED (1) to note the summary of requests by the parishioner surrounding the bust shelter located outside her property and the latest request to lobby SYPTE to demolish and relocate the shelter 12 yards further down the road; (2) that the Town Council decline this request to lobby SYPTE in this regard as it was not viewed to be a realistic proposition. However, moving the bus stop flag further down was viewed as realistic for which the Town Council had previously lobbied unsuccessfully on the parishioners behalf and (3) to note that whilst (SYPTE) had indicated that they would draw the ongoing concerns to First (the bus operator) to encourage them to educate their drivers more effectively to pull further down the road so as to ensure that the rear end of the buses do not block the parishioners or her next door neighbours driveway, the Town Council similarly contact First to ask that their drivers be more compliant in this regard.

2018.202 Mayor’s Announcements (if any).

The Mayor reported reported that since the last meeting he had attended :-

- Hilltop Centre and Aspiring2 last week with regard to final preparations for Remembrance Sunday
- 3/11/18 – Ex-servicemens club for the Poppy Appeal Concert
- 6/11/18 – St John’s Ambulance re the gifting to them of “Tommys” silhouettes for use at Remembrance commemorations
- 9/11/18 - Armistice commemoration at Cenotaph involving local Schools
- 11/11/18 - Remembrance Sunday commemorations including “Battles over” tribute and “ringing for peace”.

2018.203 Matters requested by Councillors.

(a) Establishing an outstanding issues schedule.

RESOLVED to accept the proposed outstanding issues template presented by the Clerk to monitor implementation of Town Council resolutions going forwards.

(b) Hedging – Group 5 Allotments .

RESOLVED to note the reporting by the Clerk that the Wates site Manager had indicated that he would arrange with his contractor for the hedging adjacent to the entrance gate/first plot at Group 5 site to be removed, subject to the existing razor wire being removed by the current plot holder from the hedging which borders his plot.

2018.204 Financial matters

(a) To note & receive schedule of November payments.

RESOLVED (1) to note the following November payments made:-

£

1. Wages				various	8,853.48
2. SYPA					2,054.52
3. HMRC - PAYE/NI Nov					2,361.58
4. NEST Pension contributions					62.35
5. 1&1 website hosting					11.99
6. BT - Phone&Broadband					65.69
7. Applegreen Fuel					207.54
8. Imprest - petty cash				105854	200.00
9. Teleshore - Cemetery boards				50113565	38.90
10. DMBC - Trade waste Grainger Centre				50113652	250.00
11. DMBC - Trade waste - Cemetery				50113707	250.00
12. YPO - Cleaning supplies				50113794	145.08
13. Yorks Water - Cemetery				50114512	41.57
14. Thomas Fattorini Ltd- Past Mayor badges				50114567	1,161.35
15. Thomas Fattorini Ltd- ID badges				50114605	65.70
16. Spitroast Doncaster - Remembrance				50173124	50.00
17. Cemetery Supervisor - Mileage Allow				50173235	148.35
18. Poppy Appeal - wreaths & memorabilia				50230416	269.00
19. Doncaster Electrical - repair Miners box				50173290	60.00
20. Total Gas&Power - Gas Grainger Centre					369.83
21. Consibrough In-Focus - Remembrance advert				50471396	75.00
22. Travis Perkins - Miners garden stage materials				50474152	272.91
23. Total Gas&Power - Elec Rec					31.59
24. Spitroast Doncaster				50624638	300.00
25. Farmstar - Mower belt				50624673	59.08
26. farmstar - new bearing mower				50624710	36.72
27. Farmstar - under bonnet assembly repairs				50624753	300.00
28. Framstar - assembly belt				50624788	78.25
29. Yorkshire Water - Rec				50624827	16.01
30. Hammonds Band - Remembrance Sunday				50651783	600.00
31. AP Duckitt - Ash planings				50316086	288.00
32. Office Outlet - stationery				50404199	37.97
33. Ebay - Solar Xmas lights				50519953	57.80

(b) to note the following receipts during October :-

£

1. Community Centre				1,697.00
2. Cemetery Fees				8,470.00
3. DMBC Precept & CTSG				66,985.00
4. HMRC - Q2 VAT Reclamation				1,534.22
5. Coop Bank interest				11.41
6. Woodland Trust - Grant				500.00

(c) Budgetary control/bank reconciliation as at 31/10/18.

RESOLVED to note the budgetary control statement and bank reconciliation for the period ending 31/10/18.

2018.205 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	Aspiring2	Letter of thanks re grant award
2	Project Civitas	Notes of meeting – 11/10/18
3	DMBC	Parks & Open Spaces Stakeholder Workshop 6/11/18
4	Bramley Action Group	HS2 – Ulley to Ravenfield route and impact
5	YLCA	Chairmanship training
6	YLCA	YLCA/NALC Subscription increase in 2019/20
7	DMBC	Christmas & New Year Bin Collections

2018.206 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED (1) that the Clerk be notified of any items requiring scheduling for consideration at next months meeting and (2) the following issues be scheduled :-

- Progress update re liaison with Wates re hedge removal adjacent Group 5 allotment entrance gate perimeter.

2018.207 Date of next meeting – Tuesday 11th December, 10am.

The meeting closed at 9.21 pm.