

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 11th FEBRUARY, 2020 AT 10AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Councillors Keri Anderson (Mayor), Joan Briggs, Steve Reardon, Rob Reid, Daniel Sweeney and Linda Smith.

Also in Attendance: Simon Oldham (Town Clerk), PC Ryan Moseley (South Yorkshire Police), Councillor Tina Reid (DMBC Ward Member) and one member of the public present.

2020.18 To receive and consider apologies for absence.

RESOLVED to note and approve the apologies of Councillors Richard Fleming, Maureen Patterson and Jay Reid.

2020.19 To consider motions for the variation to the order of business (if any).

There were no variations to the order of business, but the Mayor confirmed that she had agreed to accept the following urgent items of business in respect of two planning application consultations which were to be considered at agenda item 9 :-
20/00276/FUL - Formation of amenity area, Land Adj To War Memorial Edlington Lane Edlington and 20/00278/FUL - Retention of existing 4 storey apartment block & car park, The Old Billiard Hall, Edlington Lane, Edlington.

2020.20 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

None.

2020.21 To identify items for which the press and public may be excluded (if any).

RESOLVED to exclude the public and press in relation to agenda item 18 "Recent Interment at the Cemetery – to receive an update on the consideration of a formal complaint by the Complaints Panel at a meeting held on 29/1/20" which was prejudicial to the public interest as personal information regarding individuals and potential litigation or recovery of costs against the Town Council was likely to be disclosed.

2020.22 To confirm the minutes of the meeting held on 14th January, 2020 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2020.23 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

A local parishioner commented that she had noticed an increased police presence on Edlington Lane and people being approached and this level of community policing was pleasing to see.

2020.24 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

PC Ryan Moseley, (South Yorkshire Police) introduced himself and confirmed that he had joined the Edlington & Warmsworth team last week and was looking forward to making a positive contribution to policing in the village. He confirmed that the Police station would be re-opening at 10am on Monday 24/2/20 and whilst this would not be open 24/7, shift patterns were being revised and coverage would where practical provide coverage up to midnight. Other partner agencies would also be co-located in the building. In addition, PC Moseley informed that reports of anti-social behaviour were up in January, including nuisance motorbikes as was criminal damage and vehicle crime. He was in the process of building effective relations with locals to be able to robustly tackle the consequences of these

incidents. He had just attended a burglary dwelling and some youth nominals were being closely monitored.

DMBC Ward Member Councillor Tina Reid informed the Town Council that she was chasing up on reports of pot holes on Markham Road to get these treated, was drafting a letter to the Cabinet Member in respect of the new rules about parking at Doncaster Royal Infirmary, was lobbying Pat Hagan at DMBC regarding the impact that homelessness was having within the Ward, had proposed to the Streetscene Manager areas in Edlington that needed to be targeted for tidy/clear-up as part of their concerted efforts during this weeks "Green week" and would be lobbying Officers again for a progress update on the unsightly former burn't out Lollipop shop being taken forward.

2020.25 To receive information on the following ongoing issues and decide further action where necessary.

(a) Lobbying DMBC Community Safety re CCTV systems on entry to Martinwells Lake and quote request for locating cameras at the recreation ground.

RESOLVED to note (1) the feedback on the site meeting at the recreation ground with DMBC Community Safety team staff held on 20/1/20 on the scope for CCTV provision and plans for a quotation to be provided from their approved contractor for a single column with capacity to view key parts of the recreation ground and up the Lane, monitoring the rear entrance to Group 5 allotment site. It was noted that the timescale for the quote was dependent upon the availability of a cherry picker truck when in the local area to establish lines of sight etc; (2) the communication exchanges with the Community Safety Manager regarding the CCTV columns and lens coverage on the Lane leading to the lake and that at long last, later this week the broadband connection to relay images from these two columns would be transferred back to the Civic Offices for 24/7 monitoring and (3) that a site meeting was to be arranged for Members of the Town Council to view the extent and quality of these images, to help inform of any decision to proceed with CCTV at the recreation ground for inclusion in a bid to Sport England Community Asset Fund.

(b) Reply from DMBC Transport Team re Council van parking on pavement at bottom of Bernard Road.

RESOLVED to note the response from the DMBC Transportation Manager that the driver of the offending vehicle was being advised that the parking of this vehicle on the pavement causing obstruction was inappropriate and the situation be monitored over the next couple of weeks and be reported again should the situation appear not to have been rectified.

(c) Prospect of Expect Youth Summer Activity Programme delivery in Edlington – to consider further information sought and providing potential funding support.

RESOLVED (1) to note the responses received from both EXPECT Youth and EPIC further to this matter being deferred for further information at last months' meeting and this be kept under review pending further confirmation of funding support being offered by local Edlington businesses before any decision or commitment was made to offer potentially a match funding contribution towards the Summer activity programme.

(d) Deepwater signs at Martinwells Lake – response to formal complaint from DMBC Asset's Team.

RESOLVED to note that this now appeared to have finally been completed and a lifeline erected on site.

2020.26 Planning Application Consultations (if any).

In respect of the following two planning application consultations that the Mayor had agree to accept as urgent items of business due to the 21 day consultation deadline falling before next months Town Council meeting, **RESOLVED** :-

- (1) 20/00276/FUL - Formation of amenity area, Land Adj To War Memorial Edlington Lane Edlington, that no objection be raised with regard to the proposed amenity area on the proviso that the owner of this piece of land was supportive and does not raise objections to the proposal.
- (2) 20/00278/FUL - Retention of existing 4 storey apartment block & car park, The Old Billiard Hall, Edlington Lane, Edlington, that a) The Town re-iterate its previous views in relation to this matter re application 19.02504/FULM, in that it believed as a matter of principal, the developer should have been held to account to build the scheme in accordance with the plans and consent originally granted; b) the Planners be asked whether the developer can have a condition imposed requiring a S106 commuted sum being applied for the benefit of the village in lieu of the wilful disregard of build to specification and c) the Clerk be asked to write to DMBC Building Control enquiring as to why the Building Inspector had not been able to monitor and ensure the build to specification as the development progressed.

2020.27 Report of the Clerk – To receive updates and consider matters in respect of:

- (a) Burial ground – a) Mini Digger training/certification for two Cemetery members of staff.
RESOLVED that approval be given for the two Cemetery staff members to receive digger training and the Clerk to arrange for formal certification by the appropriate body in due course.
- (b) Allotments.
RESOLVED (1) to note that all Allotment fees due for 2020 from each of the four Allotment site Secretaries had now been received and (2) that the Clerk and Town Mayor would be conducting a site inspection at Group 1 site on 13/2/20 to assess the CCTV camera coverage in relation to the dispute alleging that the positioning of one of the cameras was an infringement of what one particular plot holder claimed over his personal privacy.
- (c) Community Centre .
RESOLVED (1) to note the approach made by a community organisation enquiring about the prospect of a letting of the porta-cabin facility and presenting its proposed business case re planned activities and (2) consideration be deferred pending the Clerk and Town Mayor/Deputy Mayor meeting with the group to discuss their proposal further in relation to some specific reservations, relating to an agreed monthly letting fee, site security, monitoring of utility costs and a suitable lease being developed and being reflective of the practicality of granting un-restricted use of this facility.
- (d) Recreation Ground/Miners Memorial Garden.
RESOLVED to note and support the Annual Miners Memorial commemoration being scheduled for Friday 3rd July, 2020 and preparations to be taken forward in conjunction with Yorkshire Main HeritageTrust.
- (e) Improvement Projects & Events – i) Prospects for an Edlington Gala Summer 2020.
RESOLVED (1) to note that last years'Gala organiser had advised that due to personal reasons, she was unable to commit to organising the gala again this Summer and (2) in light of this, enquiries be made with the Hilltop Centre if they would be able to act or nominate someone as community gala coordinator this year with plans for an event to be held on Saturday 27/6/20 at the recreation ground.
ii) Recreation Ground development/grant bid and minutes of Working Group meeting 20/1/20.

RESOLVED (1) to note the minutes of the meeting held on 20/1/20 and preparations in place to progress development of a bid and the initial quote from Clark & Kent for the supply of a BMX pump track and that enquiries were being made to acquire two additional quotes.

(f) Methodology for undertaking a review of effectiveness of internal controls.

RESOLVED (1) to approve the report of the Clerk and this statement as the first annual review of the effectiveness of the Council's internal control arrangements and (2) Councillor Steve Reardon be nominated as the Internal Control Councillor to carry out random checks on the accounts, twice yearly commencing from March 2020, following an invoice from payment, through the finance and administration system to bank statement entries.

(g) To consider bequeathing the memorial plaque located in Old Edlington commemorating the loss of the crew of WWII Lancaster bomber to Moor Monkton Parish Council where the evidence indicates is the correct location of where the plane was lost.

RESOLVED (1) to agree to bequeath/gift the memorial plaque currently located in Old Edlington to Moor Monkton Parish Council given the Town Council's view that on the balance of probability, it believed all the evidence pointed to the actual crash site being located with the Parish district of Moor Monkton, near the former Red House School and arrangements be made within the next 4-6 weeks for this to be dis-assembled and relocated to Moor Monkton the rightful location and to gift it in to their custody; (2) in conjunction with Old Edlington Tenants and Residents Association, arrangements be made for some form of recognition to be located in its place in Old Edlington to sympathetically reflect the mistaken location of where Lancaster W4904 was believed to have fallen, that it had now been bequeathed to its perceived true location at Moor Monkton and to continue to honour the brave servicemen from that bomber who had paid the ultimate price and lost their lives and (3) prior to undertaking (1) and (2) above, a letter be sent to the principal objector in Old Edlington regarding the actual crash site, to advise of the Town Council's decision and plans to bequeath the memorial.

(h) Meeting with Nick Fletcher, MP 14/2/20.

RESOLVED to note the meeting scheduled for Friday 14/2/20 at 11.30am at the Hilltop Centre for Members of the Council to meet with Nick Fletcher.

(i) Initial meeting of Edlington Youth Forum 1/4/20 and publicity.

RESOLVED to note that (1) in conjunction with Steve Tudberry, DMBC Youth Officer who was to act as facilitator to the newly established Edlington Youth Forum, a first meeting had been scheduled for 1/4/20 at 4-6pm in the Grainger Centre and communication had been made to all those that had responded to the previous publicity relating to this aspiration and (2) further publicity be given via the In-focus magazine and Town Council facebook page inviting any other interested young Edlington person to participate as well as an invitation being extended to the three Primary Schools in the village.

(j) 10 Feedback following presentation by Horizon Cremation re proposed new Crematorium and imminent planning application to locate close to the Parish boundary in Conisbrough Parks.

RESOLVED (1) to note the presentation from Stephen Byfield of the prospect of an imminent planning application being submitted for the build of a new Crematorium for the West of Doncaster situated off Sheffield Road, Conisbrough Parks and (2) that DMBC Planning had confirmed that the Town Council would be a statutory consultee on this proposal.

(k) Metal detecting enquiry.

RESOLVED to note the enquiry made seeking consent for metal detecting activity to be conducted locally on Town Council owned land and following consideration of the proposal, this be not consented to at this time.

(l) Recent reports of tremors/rumbling - Tait Ave/Roberts Rd, STWA Academy, Edlington and representations made to Breedon's Holme Hall Quarry.

RESOLVED to note the reported instances drawn to the Town Council's attention and the representations made to Breedon's the Quarry operator and their response advising that blasting takes place within the conditions and directives as set out by DMBC in the Review of Mineral Permissions consent (ref 16/01220/REVA), to which they were fully compliant. However, following the recent reports from the local community, they had arranged for an independent vibration specialist to monitor a future blast at the locations indicated (Tait Ave/Roberts Road vicinity of Edlington and also at St Thomas Wharton School), the findings/results of which would be reported back via the Town Council and in addition, this matter would also be discussed further and the findings at the next Holme Hall Quarry liaison committee meeting, on 3 March, 2020.

2020.28 Mayor's Announcements (if any).

The Mayor had no announcements.

2020.29 Continuation of the meeting.

RESOLVED at 1.10pm, the meeting having exceeded 3 hours, to continue in accordance with standing orders to complete the remaining unfinished business on the agenda for this meeting.

2020.30 Matters requested by Councillors.

(a) Doncaster Leisure Trust – update re potential refurbishment of Edlington Swimming Baths.

RESOLVED to note the response and the Clerk be asked to respond asking for a further update on conclusion of their review in March, for reporting to the April meeting of the Council.

(b) Arranging a further Community litter pick morning.

RESOLVED that a further community litter pick morning commencing at 9.30am on Monday 6/4/20 at Violet Avenue shops and to target the immediate vicinity, be scheduled and advance publicity be given via the In-focus magazine and Town Council facebook page by encouraging local residents to participate and take pride in keeping the local community tidy.

(c) 19/02504/FULM- Planning consent granted 19/12/19, 16 apartments land adjacent to Cenotaph garden.

RESOLVED to note the planning consent granted and that this matter had been considered earlier under Minute 2020.26(2) above.

(d) Dress code for meetings

RESOLVED to note and re-inforce that smart casual attire be worn at Council meetings and more formal dressware be observed as appropriate when in attendance at formal Town Council events/commemorations and this matter be discussed again at a future Town Council meeting when all Members of the Council were in attendance.

2020.31 Financial matters

(a) To note & receive schedule of February payments.

RESOLVED (1) to note the following payments made in February :-

£

1. Wages				various	9,523.38
2. SYPA					1,882.23
3. HMRC - PAYE/NI					2,539.97
4. NEST Pension contributions					210.76
5. 1&1 website hosting					11.99
6. BT - Phone&Broadband					65.40
7. Applegreen Fuel					211.50
8. TCV Annual subscription			59466771		10.00
9. Cathedral Leasing Ltd - Sanitary disposal					84.24
10. DVLA - Council Van vehicle tax					260.00
11. Total Gas&Power - Elec Rec					19.12
12. Total Gas&Power - Elec Cemetery					213.12
13. Total Gas&Power - Gas Grainger					1,041.34
14. Total Gas&Power - Elec Rec					23.79
15. Imprest - petty cash					100.00

(b) to note the following receipts during January :-
£

1. Community Centre					751.50
2. Cemetery - burial fees					2,170.00
3. Allotment fees					1,839.60
4. Broxap - refund re Woodland litter bins					195.00
5. HMRC VAT Refund Q3					1,128.14
6. DMBC Parliamentary election - hall hire fee					150.00

(c) Budgetary control/bank reconciliation as at 31/1/20.

RESOLVED to note and accept the budgetary control statement and bank reconciliation for the period ending 31/1/20.

2020.32 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	National Allotment Society	Yorkshire Branch meeting 15/2/20
2	Headingley Park Care Home	Invitation to VE Day commemorations 8/5/20
3	YLCA	Spring Conference 28/3/20 draft agenda
4	YLCA	Governance & Accountability consultation of Joint Practitioners Guide
5	YLCA	New website launch
6	YLCA	Webinar training Jan- March 2020
7	YLCA	White Rose Update – weekly editions January 2020
8	YLCA	Yorkshire Day 1/8/20 - Rotherham
9	DMBC	Police station re-opening 24/2/20

(3) In respect of item 9, the Clerk be asked to reply advising that the Town Council welcome the re-opening of the Police station as it has lobbied long and hard in this regard and would welcome the invitation to attend an official opening celebration.

2020.33 Outstanding Issues List.

RESOLVED to note the updated schedule presented of current actions being progressed.

2020.34 To notify the Clerk of matters for inclusion on the agenda of the next meeting. RESOLVED that the following items be scheduled :-

- Wellington Road, unfair supply/flow of water provision.

2020.35 Date of next meeting – Tuesday 10th March, 2020 6.30pm.

2020.36 EXCLUSION OF THE PUBLIC AND PRESS - Recent Interment at the Cemetery – to receive an update on the consideration of a formal complaint by the Complaints Panel at a meeting held on 29/1/20.

RESOLVED (1) to exclude the public and press in view of this matter being prejudicial to the public interest as personal information regarding individuals and potential litigation or recovery of costs against the Town Council was likely to be disclosed; (2) to note the Complaints Panel decision on this matter having determined how to deal with this complaint at its meeting on 29/1/20 and (3) in light of the family's response, the Clerk be asked to write and convey that the Council uphold the Complaints Panel decision in full and to request confirmation of their acceptance or otherwise, on the basis discussed at this meeting.

The meeting closed at 2.25pm.